

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT  
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561  
TUESDAY AUGUST 22, 2017, 5:30 P.M.**

**CALL TO ORDER:** Board Meeting Convened By Chairperson Wyatt at 5:30 P.M.

**BOARD MEMBERS**

Laura Lynne Wyatt, Chairperson  
Craig Mifflin, Vice-Chairperson  
Mary Lou Corpus-Zamudio, Director  
Kaleb Judy, Director  
Ian Steele, Director

**ALSO PRESENT**

Corey Torres, Recreation Supervisor  
Bill Fisher, General Manager GHCSO  
Greg Garrett, City of Tehachapi Manager  
Dusty McCauley, Mountain Anglers  
Darryl White, Disc Golf enthusiast

1. **FLAG SALUTE:** Bill Fisher led the flag salute.
2. **ROLL CALL:** All present.
3. **PUBLIC COMMENTS:** Mr. Darryl White inquired about the upcoming installation of the disc golf course at Brite Lake. City of Tehachapi Manager Greg Garrett stated that the Grand Fondo event was a great success and that events like this are made possible by great community partnerships. Mr. Garrett thanked TVRPD for their continued partnership with the City of Tehachapi.

**4. CONSENT CALENDAR**

**A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Judy - Steele: Ayes: Wyatt; Judy; Steele**

**Noes: None. Motion carried.**

**Absent: Mifflin; Corpus-Zamudio**

**B. Approval of Minutes from the Regular Board Meeting held July 18, 2017.**

BOARD APPROVES THE MINUTES FROM THE REGULAR BOARD MEETING HELD JULY 18, 2017.

**Judy - Steele: Ayes: Wyatt; Judy; Steele**

**Noes: None. Motion carried.**

**Absent: Mifflin; Corpus-Zamudio**

**C. Approval of the TVRPD Salary Schedule and Job Descriptions, Resolution #9-17.**

BOARD APPROVES THE TVRPD SALARY SCHEDULE AND JOB DESCRIPTIONS, RESOLUTION #9-17.

**Judy - Steele: Ayes: Wyatt; Judy; Steele**

**Noes: None. Motion carried.**

**Absent: Mifflin; Corpus-Zamudio**

**5. RECREATION SUPERVISOR REPORT**

Recreation Supervisor Corey Torres gave the report.

- Working with District Manager Vance on setting up Constant Contact emails to keep our customers updated on upcoming TVRPD events and programs.
- We started Open Gym Volleyball and the response has been fantastic.
- Adult Co-Ed Volleyball league will begin in October.
- Tehachapi Tots starts in September and runs through May. We are at 97% registration capacity already this month.
- We are gearing up for Youth Basketball. Last year we had 470 participants. A big thank you to Snow Orthodontics for being the presenting sponsor for the 2018 program.
- Mountain Gallop 5K/10K run event was Saturday August 19, 2017, we had 200 runners. The event was very successful and Torres thanked TVRPD Recreation Coordinator Ashley Krempien for all her great work on this event.

## 6. DISTRICT MANAGER REPORT

District Manager Vance gave the report.

- Vance thanked the Board and stated that she is very excited to be the District Manager of TVRPD.
- Vance announce that Bill Fisher was hired for the TVRPD Operations Manager position. Mr. Fishers first day will be September 18, 2017.
- Vance thanked TVRPD Maintenance worker David Coopridier for all of his work during this time of transition while we were getting new staff hired and in place. Vance also thanked Coopridier for his great work during the Mountain Festival.
- Vance thanked the City of Tehachapi for their continued partnership with TVRPD.
- Vance reported that she had met with Assemblymen Fong and several people from Kevin McCarthy's office.
- Brite Lake: property has been mowed.
- Meadowbrook Park: A big thank you to the J. Torres Company for donating three more trashcans to Meadowbrook Park for a total of five trashcans. Vance thanked the Kern County Fire Department for mowing the Meadowbrook Park Pump Track.
- West Park: Working on irrigation lines and two valves.
- Skate Park: Refurbishment in process.
- Central Park: New water line was installed to service food vendors during Mountain Festival.
- Vance thanked former District Manager Williams for securing the site lease loan. Vance suggested looking into reevaluating where to allocate the remaining site lease loan funds. Vance explained that ABIAC needs rain gutters and flashing. Vance recommended forming a committee to reorganize the allocation of the remaining site lease loan funds. Chairperson Laura Lynne Wyatt supported the idea. Director Judy and Director Steele both agreed to be on the loan committee. Vance also suggested forming an exploratory committee in the near future to work towards a bond and to utilize the TVRPD Master Plan to its fullest.

## 7. FINANCIAL REPORT

Business Manager Carrie Champlin gave the report.

## 8. AGENDA ITEMS

### A. Approval of the Preliminary Financial Reports for July 2017.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR JULY 2017.

**Judy - Steele: Ayes: Wyatt; Judy; Steele**

**Noes: None. Motion carried.**

**Absent: Mifflin; Corpus-Zamudio**

**B. Discussion/Approval of the Tehachapi Valley Recreation and Park District's Annual Fiscal Budget for Fiscal Year 17/18 and Five Year Budget for Fiscal Years 2018/19, 2019/20, 2020/21, and 2021/22.**

**1. Public Hearing – Opened at 6:02 P.M.**

No comments.

**Public Hearing - Closed at 6:03 P.M.**

**2. Approval of Tehachapi Valley Recreation and Park District's Annual Budget for Fiscal Year 2017/2018 and Five Year Budget for Fiscal Years 2018/19, 2019/20, 2020/21, and 2021/22 - Discussion/Approval, Resolution #10-17**

BOARD APPROVES TEHACHAPI VALLEY RECREATION AND PARK DISTRICT ANNUAL BUDGET FOR FISCAL YEAR 2017/2018 AND FIVE YEAR BUDGET FOR FISCAL YEARS 2018/19, 2019/20, 2020/21, AND 2021/22, RESOLUTION #10-17.

**Judy - Steele: Ayes: Wyatt; Judy; Steele**

**Noes: None. Motion carried.**

**Absent: Mifflin; Corpus-Zamudio**

- 9. BOARD OF DIRECTORS TIME:** Director Steele welcomed Bill Fisher and stated that he was glad to have him on board. Director Wyatt thanked the City of Tehachapi for their partnership with the Cheers to Charity event. Director Wyatt stated the Bill Fisher is a great asset to the District and that we are fortunate to have him as a part of the TVRPD team.

**10. ADJOURNMENT**


Having no further business the meeting was adjourned at 6:06 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on September 19, 2017.

**Steele - Judy: Ayes: Wyatt; Judy; Steele**

**Noes: None. Motion carried.**

**Absent: Mifflin; Corpus-Zamudio**

Respectfully Submitted,



Carrie Champlin, Clerk of the Board