

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT  
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561  
TUESDAY JULY 24, 2018, 5:30 P.M.**

**CALL TO ORDER:** Board Meeting Convened By Vice-Chairperson Steele at 5:30 P.M.

**BOARD MEMBERS**

Laura Lynne Wyatt, Chairperson  
Ian Steele, Vice-Chairperson  
Mary Lou Corpus-Zamudio, Director  
Kaleb Judy, Director  
Wes Backes, Director

**ALSO PRESENT**

Michelle Vance, District Manager  
Corey Torres, Recreation Supervisor  
Bill Fisher, Operations Manager  
Tiffany Frost, Office Specialist  
Pat Osborn, Clifford & Brown  
Jon Isom, ISOM Advisors

**1. FLAG SALUTE:** Director Corpus-Zamudio led the flag salute.

**2. ROLL CALL:** Chairperson Wyatt was absent.

**3. PUBLIC COMMENTS:**

Mr. Michael Bigley stated that he wants the TVRPD Board members to be elected.

**4. CONSENT CALENDAR**

**A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held.**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Corpus-Zamudio - Backes: Ayes: Steele; Corpus-Zamudio; Judy; Backes  
Noes: None. Motion carried.**

**Absent: Wyatt**

**B. Approval of Minutes from the Regular Board Meeting held May 15, 2018.**

**Corpus-Zamudio - Backes: Ayes: Steele; Corpus-Zamudio; Judy; Backes  
Noes: None. Motion carried.**

**Absent: Wyatt**

**C. Approval of Minutes from the Regular Board Meeting held June 19, 2018.**

**Corpus-Zamudio - Backes: Ayes: Steele; Corpus-Zamudio; Judy; Backes  
Noes: None. Motion carried.**

**Absent: Wyatt**

## **5. RECREATION SUPERVISOR REPORT**

Recreation Supervisor Corey Torres gave the report.

- King of the Mountain Basketball Tournament was successful. Torres thanked McDonald's restaurant for their sponsorship of this event.
- Summer Adventure Camp was very successful this summer with fifty plus children attending each week. Field trip to Dry Town Waterpark is scheduled for this week.
- Swim Lessons, Open Recreation Swim, and Water Aerobics programs have been busy all summer. Torres thanked his lifeguard staff and instructors for making these programs a success.
- Torres thanked Bill Fisher and the TVRPD maintenance staff for all their hard work in helping to make all the summer programs and events successful.
- Flag Football is underway. Torres stated that Meadowbrook Park looks great and thanked the maintenance staff.
- Music in the Park has had phenomenal attendance and the bands have been great. Two more concerts are planned for this season.
- Torres thanked TVRPD Recreation Coordinator Ashley Krempien for all of her hard work on the Warrior Run event and the Ed Grimes Memorial Pancake Breakfast.
- Movies in the Park was held at Brite Lake and we had great feedback from our community. We had a large attendance at the lake for this event. We have two more movies scheduled for this season.
- Power Yoga with Danielle is one of our new classes and is going great.
- Co-Ed Softball is getting ready to start and will be held at West Park this season.
- Corporate Games will begin at the end of August and will be held for eight evenings. This event will be a great team building exercise for businesses in our community.
- Planning a 3X3 basketball tournament for the fall.
- Mountain Gallop race event will have a 5K and 10K and will be held on Saturday August 18<sup>th</sup>.
- Working on scheduling a Skate Park Dance.
- Planning a Back to School Pool event.

Director Corpus-Zamudio asked how many people we employ during the summer. Torres stated that TVRPD employs approximately 60 people in the summer and that TVRPD is a first job for a large part of the teenagers in our community.

## **6. OPERATIONS MANAGER REPORT**

Operations Manager Bill Fisher gave the report.

- Busy summer season for our three maintenance staff and one custodian.
- We will be bringing on new staff in the next couple of weeks. Two of our staff members are moving out of the area.
- Fisher explained that we have had a couple pool closures that have been out of our control due to fecal incidents in the pool. Fisher explained the process of cleansing and sanitizing to ensure the health and safety of our customers. This process does take time and we appreciate the patience of our customers.

- Working on the septic system at Brite Lake. The septic system was installed in 1975 and needs to be replaced. The dump station was originally designed to only be open during the summer months. More information to come on what size septic tank will be needed to replace the existing tank.

## 7. DISTRICT MANAGER REPORT

District Manager Vance gave the report.

- District Manager Vance thanked the TVRPD staff for all their hard work this summer.

## 8. AGENDA ITEMS

### A. Approval of the Preliminary Financial Reports for May 2018.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR MAY 2018.

**Corpus-Zamudio - Backes: Ayes: Steele; Corpus-Zamudio; Judy; Backes**

**Noes: None.**

**Absent: Wyatt**

**Motion carried.**

### B. Tehachapi Valley Recreation and Park District Making Determinations and Calling an Election to Authorize the Issuance of General Obligation Bonds, Establishing Specifications of the Election order, and Requesting Consolidation with other Elections Occurring on November 6, 2018, Resolution #8-18.

Michelle Vance along with Jon Isom gave the presentation. This is the 5<sup>th</sup> public meeting TVRPD has held.

*Presentation is on file.*

BOARD APPROVES TVRPD MAKING DETERMINATIONS AND CALLING AN ELECTION TO AUTHORIZE THE ISSUANCE OF GENERAL OBLIGATION BONDS, ESTABLISHING SPECIFICATION OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON NOVEMBER 6, 2018, RESOLUTION #8-18.

**ROLL CALL VOTE:**

**Motion: Corpus-Zamudio – Backes**

**Ayes: Steele; Corpus-Zamudio; Judy; Backes**

**Noes: None.**

**Absent: Wyatt**

**Motion carried.**

### C. Approval of the Contract Between Tehachapi Valley Recreation and Park District and The Greater Tehachapi Chamber of Commerce for the 2018 Mountain Festival, Resolution #9-18.

BOARD APPROVES THE CONTRACT BETWEEN TEHACHAPI VALLEY RECREATION AND PARK DISTRICT AND THE GREATER TEHACHAPI CHAMBER OF COMMERCE FOR THE 2018 MOUNTAIN FESTIVAL, RESOLUTION #9-18.

**Judy - Backes: Ayes: Steele; Corpus-Zamudio; Judy; Backes**

**Noes: None.**

**Absent: Wyatt**

**Motion carried.**

**D. Authorizing the Treasurer of the County of Kern to Transfer Funds in its Custody for Meeting the Obligations Incurred for the Maintenance and Operations of the District – Tehachapi Valley Recreation and Parks District is Requesting a Property Tax Advance in the Amount of \$450,000.00, Resolution #10-18.**

BOARD AUTHORIZES THE TREASURER OF THE COUNTY OF KERN TO TRANSFER FUNDS IN ITS CUSTODY FOR MEETING THE OBLIGATIONS INCURRED FOR THE MAINTENANCE AND OPERATIONS OF THE DISTRICT- TEHACHAPI VALLEY RECREATION AND PARK DISTRICT IS REQUESTING A PROPERTY TAX ADVANCE IN THE AMOUNT OF \$450,000.00, RESOLUTION #10-18.

**Corpus-Zamudio - Backes: Ayes: Steele; Corpus-Zamudio; Judy; Backes**

**Noes: None.**

**Absent: Wyatt**

**Motion carried.**

- 9. BOARD OF DIRECTORS TIME:** The Board thanked the community for attending the five public meetings and participating in this process. Director Corpus-Zamudio thanked the TVRPD staff for their work during this process. Director Backes stated that the decision is now in the hands of our community members. Vice-Chairperson Steele thanked everyone for attending the meeting.

**10. ADJOURNMENT**

Having no further business the meeting was adjourned at 7:17 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on August 21, 2018.

**Judy-Corpus-Zamudio: Ayes: Steele; Corpus-Zamudio; Judy; Backes**

**Noes: None.**

**Absent: Wyatt**

**Motion carried.**

Respectfully Submitted,

  
Carrie Champlin, Clerk of the Board