

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT  
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561  
TUESDAY JULY 18, 2017, 5:30 P.M.**

**CALL TO ORDER:** Board Meeting Convened By Chairperson Wyatt at 5:30 P.M.

**BOARD MEMBERS**

Laura Lynne Wyatt, Chairperson  
Craig Mifflin, Vice-Chairperson  
Mary Lou Corpus-Zamudio, Director  
Kaleb Judy, Director  
Ian Steele, Director

**ALSO PRESENT**

Corey Torres, Recreation Supervisor  
Nolan Ferdinand, Park & Facility Maintenance Supervisor  
Ida Perkins, Greater Tehachapi Chamber of Commerce  
Carl Gehricke, Greater Tehachapi Chamber of Commerce  
Bill Fisher, General Manager GHCS D  
David Shaw, GHCS D  
Tina Cunningham, Fisher Forde Media/The Loop  
Dennis Wahlstrom  
Michael McKenzie

1. **FLAG SALUTE:** Park & Facility Maintenance Supervisor Nolan Ferdinand led the flag salute.
2. **ROLL CALL:** All present.
3. **PUBLIC COMMENTS:** Mr. Michael McKenzie commented on the lack of senior programs, and had several recommendations for senior sport programs that he would like to see added to Tehachapi Valley Recreation and Park District's programming.

**4. CONSENT CALENDAR**

**A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Steele - Mifflin: Ayes: Wyatt; Mifflin; Corpus-Zamudio; Judy; Steele  
Noes: None. Motion carried.**

**Absent: None.**

**B. Approval of Minutes from the Regular Board Meeting held June 20, 2017.**

BOARD APPROVES THE MINUTES FROM THE REGULAR BOARD MEETING HELD JUNE 20, 2017.

**Steele - Mifflin: Ayes: Wyatt; Mifflin; Corpus-Zamudio; Judy; Steele  
Noes: None. Motion carried.**

**Absent: None.**

**C. Approval of Minutes from the Special Board Meeting held June 27, 2017.**

BOARD APPROVES THE MINUTES FROM THE SPECIAL BOARD MEETING HELD JUNE 27, 2017.

**Steele - Mifflin: Ayes: Wyatt; Mifflin; Corpus-Zamudio; Judy; Steele**

**Noes: None. Motion carried.**

**Absent: None.**

**5. RECREATION SUPERVISOR REPORT**

Recreation Supervisor Corey Torres gave the report.

- Adventure Camp is in progress and we are getting a lot of compliments from our customers and the community regarding the program. A field trip to Dry Town Water Park is scheduled for Friday July 21, 2017. Vice-Chairperson Craig Mifflin stated that he loves the Adventure Camp program and the opportunities it provides for the children in our community.
- Private Swim Lessons: Great response to the program with 45 families registered.
- Movies in the Park: "Rogue One: A Star Wars Story"-Thursday July 20, 2017. The 501<sup>st</sup> Legion will be at Meadowbrook Park for the event. Several characters from Star Wars will be at the event. TVRPD thanks the 501<sup>st</sup> Legion for supporting our Movies in the Park event.
- Mountain Gallop 5K/10K run event is scheduled for Saturday August 19, 2017.

**6. PARK AND FACILITY MAINTENANCE SUPERVISOR REPORT**

Park and Facility Maintenance Supervisor Nolan Ferdinand gave the report.

Ferdinand stated that he had turned in his resignation and his last day will be August 4, 2017.

Ferdinand thanked the Board for the opportunity and expressed his gratitude. The Board thanked Ferdinand for his work and wished him well in his future endeavors.

- Central Park: A bottle filler drinking fountain was installed.

**7. FINANCIAL REPORT**

Office Manager Carrie Champlin gave the report.

**8. AGENDA ITEMS**

**A. Approval of the Preliminary Financial Reports for June 2017.**

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR JUNE 2017.

**Mifflin - Judy: Ayes: Wyatt; Mifflin; Corpus-Zamudio; Judy; Steele**

**Noes: None. Motion carried.**

**Absent: None.**

**B. Approval of the Contract Between Tehachapi Valley Recreation and Park District and The Greater Tehachapi Chamber of Commerce for the 2017 Mountain Festival, Resolution #7-17.**

BOARD APPROVES THE CONTRACT BETWEEN TEHACHAPI VALLEY RECREATION AND PARK DISTRICT AND THE GREATER TEHACHAPI CHAMBER OF COMMERCE FOR THE 2017 MOUNTAIN FESTIVAL, RESOLUTION #7-17.

**Corpus-Zamudio - Judy: Ayes: Wyatt; Mifflin; Corpus-Zamudio; Judy; Steele**

**Noes: None. Motion carried.**

**Absent: None.**

**C. Authorizing the Treasurer of the County of Kern to Transfer Funds in its Custody for Meeting the Obligations Incurred for the Maintenance and Operations of the District – Tehachapi Valley Recreation and Parks District is Requesting a Property Tax Advance in the Amount of \$400,000.00, Resolution # 8-17.**

BOARD AUTHORIZES THE TREASURER OF THE COUNTY OF KERN TO TRANSFER FUNDS IN ITS CUSTODY FOR MEETING THE OBLIGATIONS INCURRED FOR THE MAINTENANCE AND OPERATION OF THE DISTRICT IN AN AMOUNT NOT TO EXCEED \$400,000.00, RESOLUTION #8-17.

**Judy - Steele: Ayes: Wyatt; Mifflin; Corpus-Zamudio; Judy; Steele**

**Noes: None. Motion carried.**

**Absent: None.**

**D. Tehachapi Valley Recreation and Park District Organizational Changes – Discussion/Approval.**

Board directed staff to review the current job descriptions and salary schedule and have any needed revisions ready for approval at the next meeting.

**Corpus-Zamudio - Steele: Ayes: Wyatt; Mifflin; Corpus-Zamudio; Judy; Steele**

**Noes: None. Motion carried.**

**Absent: None.**

- 9. BOARD OF DIRECTORS TIME:** Board thanked Nolan Ferdinand for his work with the TVRPD Maintenance Department and stated that they are sorry to see him go and that he will be missed. Director Steele stated that the Cheers to Charity event will take place Saturday August 12, 2017.

**10. ADJOURNMENT**

Having no further business the meeting was adjourned at 5:55 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on August 15, 2017.

**Mifflin - Steele: Ayes: Wyatt; Mifflin; Corpus-Zamudio; Judy; Steele**

**Noes: None. Motion carried.**

**Absent: None.**

Respectfully Submitted,

  
Carrie Champlin, Clerk of the Board