

**MINUTES OF THE REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY JULY 16, 2019, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Chairperson Steele at 5:30 P.M.

BOARD MEMBERS

Ian Steele, Chairperson
Kaleb Judy, Director
Wes Backes, Director
Cristin Lassen, Director

1. FLAG SALUTE: Bill Fisher led the flag salute.

2. ROLL CALL: All present.

3. PUBLIC COMMENTS:

Laura Lynne Wyatt introduced new TVRPD board member Dwight Dreyer.

City Manager Greg Garrett thanked TVRPD for the use of Central Park for the Fourth of July.

Jim Jacobs spoke to the board about Wreaths Across America and stated he is looking for partners.

4. CONSENT CALENDAR

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held.

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Judy - Backes: Ayes: Steele; Judy; Backes; Lassen; Dreyer

Noes: None. Motion carried.

Absent: None.

B. Approval of the Preliminary Financial Reports for April, 2019.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR APRIL 2019.

Judy - Backes: Ayes: Steele; Judy; Backes; Lassen; Dreyer

Noes: None. Motion carried.

Absent: None.

C. Approval of the Interim Recreation Supervisor Job Description and Salary Schedule.

BOARD APPROVES THE INTERIM RECREATION SUPERVISOR JOB DESCRIPTION AND SALARY SCHEDULE.

Judy - Backes: Ayes: Steele; Judy; Backes; Lassen; Dreyer

Noes: None. Motion carried.

Absent: None.

D. Approval of the Bank of the Sierra Signature Card Additions and Deletions.

BOARD APPROVES THE BANK OF THE SIERRA SIGNATURE CARD ADDITIONS AND DELETIONS.

Judy - Backes; Ayes: Steele; Judy; Backes; Lassen; Dreyer

Noes: None. Motion carried.

Absent: None.

5. RECREATION SUPERVISOR REPORT

Recreation Coordinator Ashley Krempien gave the report.

- Summer Adventure Camp is in progress and we have 80 to 100 children attending camp Monday through Friday.
- The Pool facility is in full swing with swim lessons and we also have 100 private swim lessons booked. Krempien stated that she is very proud of our lifeguard staff and that they have made seven saves this summer. Krempien thanked Aquatics Manager Emmerson Fisher for doing a great job with our staff at the pool facility.
- The Fourth of July All American run event was a great success with 300 participants ranging in age from 4 to 91 years old.
- Movies in the Park event is underway. We have shown three movies so far and the last movie will be August 6th during National Night Out.
- Concerts in the Park is underway.
- Adult Softball, Adult Volleyball and the Mountain Gallop run event will all be held in August.

6. OPERATIONS MANAGER REPORT

Operations Manager Bill Fisher gave the report.

- Brite Lake maintenance continues.
- Fisher reported on the vandalism at West Park.
- Fisher thanked the city staff for their work on the Fourth of July.
- Skate Park is closed for repairs. Waiting for the Skatelite to be delivered so we can start the repairs.

7. DISTRICT MANAGER REPORT

Interim District Manager Torres gave the report.

- Work continues on Prop 68 grant and Torres explained what will be included for the West and Central Park proposals.
- GranFondo planning continues.
- Work continues on the budget.
- Torres thanked TVRPD staff for all their hard work during this busy summer season and welcomed new board member Dwight Dreyer.

8. AGENDA ITEMS

A. Discussion/Approval of Tehachapi Valley Recreation and Park District's Preliminary Budget for Fiscal Year 19/20.

1. Public Hearing – Opened at 6:15 P.M.

No comments.

Public Hearing - Closed at 6:17 P.M.

2. Approval of Tehachapi Valley Recreation and Park District's Preliminary Budget for Fiscal Year 2019/2020 - Discussion/Approval, Resolution #2-19

BOARD APPROVES TEHACHAPI VALLEY RECREATION AND PARK DISTRICT PRELIMINARY BUDGET FOR FISCAL YEAR 2019/2020, RESOLUTION #2-19.

Judy - Dreyer: Ayes: Steele; Judy; Backes; Lassen; Dreyer

Noes: None. Motion carried.

Absent: None.

B. Approval of the Contract Between Tehachapi Valley Recreation and Park District and The Greater Tehachapi Chamber of Commerce for the 2019 Mountain Festival, Resolution #3-19.

BOARD APPROVES THE CONTRACT BETWEEN TEHACHAPI VALLEY RECREATION AND PARK DISTRICT AND THE GREATER TEHACHAPI CHAMBER OF COMMERCE FOR THE 2019 MOUNTAIN FESTIVAL, RESOLUTION #3-19.

Backes - Dreyer: Ayes: Steele; Judy; Backes; Lassen; Dreyer

Noes: None. Motion carried.

Absent: None.

C. Authorizing the Treasurer of the County of Kern to Transfer Funds in its Custody for Meeting the Obligations Incurred for the Maintenance and Operations of the District – Tehachapi Valley Recreation and Parks District is Requesting a Property Tax Advance in the Amount of \$450,000.00, Resolution # 4-19.

BOARD AUTHORIZES THE TREASURER OF THE COUNTY OF KERN TO TRANSFER FUNDS IN ITS CUSTODY FOR MEETING THE OBLIGATIONS INCURRED FOR THE MAINTENANCE AND OPERATION OF THE DISTRICT IN AN AMOUNT NOT TO EXCEED \$450,000.00, RESOLUTION #4-19.

Judy - Backes: Ayes: Steele; Judy; Backes; Lassen; Dreyer

Noes: None. Motion carried.

Absent: None.

D. Statewide Park Development and Community Revitalization Program Grant Funds for West Park Project.

BOARD APPROVES THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS FOR WEST PARK PROJECT, RESOLUTION #5-19.

Dreyer - Judy: Ayes: Steele; Judy; Backes; Lassen; Dreyer

Noes: None. Motion carried.

Absent: None.

E. Statewide Park Development and Community Revitalization Program Grant Funds for Central Park Project.

BOARD APPROVES THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS FOR CENTRAL PARK PROJECT, RESOLUTION #6-19.

Backes - Lassen: Ayes: Steele; Judy; Backes; Lassen; Dreyer

Noes: None. Motion carried.

Absent: None.

10. BOARD OF DIRECTORS TIME: Director Backes and Lassen stated that they are looking forward to the Prop 68 grant process. Director Judy stated that he had a productive meeting with GHCSO and that Brite Lake looks great. Director Dreyer stated that it looks like the District is headed in the right direction. Chairperson Steele thanked the TVRPD staff for their work.

11. ADJOURNMENT

Having no further business the meeting was adjourned at 6:30 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on August 20, 2019.

Backes - Lassen: Ayes: Steele; Judy; Backes; Lassen; Dreyer

Noes: None. Motion carried.

Absent: None.

Respectfully Submitted,

Carrie Champlin
Carrie Champlin, Clerk of the Board