

**MINUTES OF THE REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY MAY 16, 2017, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Chairperson Mifflin at 5:30 P.M.

BOARD MEMBERS

Laura Lynne Wyatt, Chairperson
Craig Mifflin, Vice-Chairperson
Mary Lou Corpus-Zamudio, Director
Kaleb Judy, Director

ALSO PRESENT

LeAnn Williams, District Manager
Corey Torres, Recreation Supervisor
Nolan Ferdinand, Park & Facility Maintenance Supervisor
Ashley Krempien, Recreation Coordinator
Greg Garrett, City of Tehachapi Manager
Bill Fisher, General Manager GHCSO
David Shaw, GHCSO
BJ Penley, Tehachapi Humane Society
Neide Franzen, Tehachapi Humane Society
Christine Malleo-Smith, Tehachapi Humane Society

1. FLAG SALUTE: Director Mary Lou Corpus-Zamudio led the Flag Salute.

2. ROLL CALL: Vice-Chairperson Mifflin was absent.

3. PUBLIC COMMENTS: None.

4. CONSENT CALENDAR

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Judy – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy

Noes: None. Motion carried.

Absent: Mifflin

B. Approval of Minutes from the Regular Board Meeting held March 21, 2017.

BOARD APPROVES THE MINUTES FROM THE REGULAR BOARD MEETING HELD MARCH 21, 2017.

Judy – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy

Noes: None. Motion carried.

Absent: Mifflin

C. Approval of Minutes from the Special Board Meeting held May 2, 2017.

BOARD APPROVES THE MINUTES FROM THE SPECIAL BOARD MEETING HELD MAY 2, 2017.

Judy – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy

Noes: None. Motion carried.

Absent: Mifflin

5. RECREATION SUPERVISOR REPORT

Recreation Supervisor Corey Torres gave the report.

- Youth Basketball: Successful season and we received great reviews on the gym refurbishment.
- Movies in the Park: Finding Dory -Thursday June 8, 2017.
- T-Ball/Youth Baseball: Torres thanked TVRPD Recreation Coordinator Ashley Krempien for her great work with the T-Ball, Youth Baseball, Memorial Day Ceremony, and Run and Ride with the Wind events and programs.
- Memorial Day Ceremony: May 29, 2017.
- Adventure Camp 2017 – Four 2 week sessions will be held for children age 5-12. Camp starts June 12, 2017.
- Swim Lessons: The first session will start June 12, 2017.
- Men’s Basketball program: Playoffs begin tonight.
- Battle of the Bands: June 24, 2017.

6. PARK AND FACILITY MAINTENANCE SUPERVISOR REPORT

Park and Facility Maintenance Supervisor Nolan Ferdinand gave the report.

- The seasonal maintenance worker position was filled. Ferdinand welcomed Justin Jones to the maintenance staff.
- Skate Park: We took delivery of an order of Skatelite and repair work will begin next week.
- Onsite visit with FEMA for storm damage at West Park, ABIAC, and Brite Lake. FEMA will cover 90% of the cost of the repairs due to storm damage.
- Meadowbrook field refurbishment continues. Fifty-two tons of brick dust and infield conditioner were delivered. Staff trenched 300 feet of trench line for installation of a water line to the infield. Ferdinand thanked his staff for all of their hard work.

7. DISTRICT MANAGER REPORT

District Manager LeAnn Williams gave the report.

- TVRPD participated in the Pet Safe National Dog Park Day by holding the event at the Meadowbrook Dog Park.
- TVRPD will have summer workers from the Kern County drought and storm water programs.

8. FINANCIAL REPORT

Office Manager Carrie Champlin gave the report.

9. AGENDA ITEMS

A. Approval of the Preliminary Financial Reports for March and April 2017.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR MARCH AND APRIL 2017.

Corpus-Zamudio - Judy: Ayes: Wyatt; Corpus-Zamudio; Judy

Noes: None. Motion carried.

Absent: Mifflin

B. Recognition of the Tehachapi Humane Society.

District Manager Williams presented the Tehachapi Humane Society with a plaque, recognizing their contribution to the District. Williams thanked the staff of the Tehachapi Humane Society for spay and neutering the cats at the District's Maintenance Yard.

C. Agenda Item "C" was tabled.

D. Approving the District Manager to Spend an Amount not to Exceed \$25,500.00 for the Emergency Removal or Trimming of Trees at Brite Lake, – Discussion/Approval, Resolution #5-17.

District Manager Williams explained that 85% of the cost of removing or trimming the trees will be reimbursed by the State of California Emergency Management Agency Drought Disaster Relief Grant.

BOARD APPROVES THE DISTRICT MANAGER TO SPEND AN AMOUNT NOT TO EXCEED \$25,000.00 FOR THE EMERGENCY REMOVAL OR TRIMMING OF TREES AT BRITE LAKE, RESOLUTION #5-17.

Corpus-Zamudio - Judy: Ayes: Wyatt; Corpus-Zamudio; Judy

Noes: None. Motion carried.

Absent: Mifflin

E. Tehachapi Valley Recreation and Park District FY 2017/2018 Budget Discussion.

District Manager Williams presented.

10. BOARD OF DIRECTORS TIME: Director Corpus-Zamudio thanked staff for having good communication with customers while implementing the change in type of reservations at the ABIAC facility.

11. ADJOURNMENT


Having no further business the meeting was adjourned at 6:03 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on June 20, 2017.

Judy – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy

Noes: None. Motion carried.

Absent: Mifflin

Respectfully Submitted,


Carrie Champlin, Clerk of the Board

