

**MINUTES OF THE REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY MARCH 21, 2017, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Chairperson Mifflin at 5:30 P.M.

BOARD MEMBERS

Laura Lynne Wyatt, Chairperson
Craig Mifflin, Vice-Chairperson
Paulette Rush, Director
Mary Lou Corpus-Zamudio, Director
Kaleb Judy, Director

ALSO PRESENT

LeAnn Williams, District Manager
Corey Torres, Recreation Supervisor
Nolan Ferdinand, Park & Facility Maintenance Supervisor
Ashley Krempien, Recreation Coordinator
Greg Garrett, City of Tehachapi Manager
Steve Shaw

1. **FLAG SALUTE:** Director Mary Lou Corpus-Zamudio led the Flag Salute.
2. **ROLL CALL:** Vice-Chairperson Mifflin and Director Rush were absent.
3. **PUBLIC COMMENTS:** Steve Shaw stated that he had raised approximately \$1,000.00 for the Brite Lake Fishing Derby and that he would continue to work to acquire more donations for the event.

4. CONSENT CALENDAR

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Judy – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy

Noes: None. Motion carried.

Absent: Rush; Mifflin

B. Approval of Minutes from the Regular Board Meeting held February 21, 2017.

BOARD APPROVES THE MINUTES FROM THE REGULAR BOARD MEETING HELD FEBRUARY 21, 2017.

Judy – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy

Noes: None. Motion carried.

Absent: Rush; Mifflin

C. Approval of the 2017 Agreement Between Tehachapi Valley Recreation and Park District and the Barracuda Swim Team.

BOARD APPROVES THE 2017 AGREEMENT BETWEEN TEHACHAPI VALLEY RECREATION AND PARK DISTRICT AND THE BARRACUDA SWIM TEAM.

Judy – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy

Noes: None. Motion carried.

Absent: Rush; Mifflin

5. RECREATION SUPERVISOR REPORT

Recreation Supervisor Corey Torres gave the report.

Torres introduced new TVRPD Recreation Coordinator Ashley Krempien.

- Youth Basketball: Successful season and we received great reviews on the gym refurbishment.
- Brite Lake Fishing Derby will be held April 1, 2017. Torres thanked Steve Shaw for his work on acquiring donations for the fishing derby event.
- T-Ball/Youth Baseball will start in April.
- Dye Natatorium programs start next week. Torres reported that he was certified as a lifeguard instructor. TVRPD will now have lifeguard instruction in house, which will eliminate having to pay an outside instructor. Lifeguard certification classes will be held in April and May.
- Adventure Camp 2017 – Four 2 week sessions will be held for children age 5-12.
- Men's Basketball program has 12 teams signed up and everyone is excited to play in the newly refurbished gym.

6. PARK AND FACILITY MAINTENANCE SUPERVISOR REPORT

Park and Facility Maintenance Supervisor Nolan Ferdinand gave the report.

- Maintenance Department is gearing up for the busy spring and summer seasons. Maintenance of irrigation systems are in progress at all parks. The seasonal maintenance worker position will be posted next week.
- Knorr Systems performed the biannual service at the pool.
- Secure Systems should finish the installation of the new security system at ABIAC by the end of next week.
- Meadowbrook field refurbishment continues. Fifty-two tons of brick dust and infield conditioner were delivered.
- Ferdinand thanked Tehachapi Cummings County Water District and Alex Steele for their help with the storm damaged roads at Brite Lake. TCCWD is a great partner of the District and we thank them for their support.
- We are stocking the lake with sustainability in mind for the next fall and spring seasons. We will plant the lake with a rotation of different types of fish.
- Tip Top Arborist finished their inspection of the trees at Brite Lake. Fifty-four trees need to be trimmed or removed due to damage from drought and bark beetles. The estimate is \$25,500.00 and seventy-five to eighty-five percent of the cost will be reimbursed by a grant from the California Emergency Management Agency.
- One student is working during the weekend with us from the TUSD WorkAbility Program, and another student will start next week. Ferdinand stated that the students have been very helpful and thanked them for their work.

- Ferdinand thanked the District for the opportunity to attend the CPRS conference where he spoke at one of the educational sessions. Ferdinand also expressed his gratitude for the Board's continued support of professional development for staff.

7. DISTRICT MANAGER REPORT

District Manager LeAnn Williams gave the report.

- Williams stated that Nolan Ferdinand, Corey Torres, and she attended the CPRS conference and that Ferdinand presented at an educational session.
- ABIAC – Williams explained to the Board that with the refurbishment of ABIAC, it was necessary for staff to review the maintenance and care of the facility. Williams stated that the staff recommendation is for the facility be used for business meetings and sporting events. The new basketball court floor is not conducive to party rentals. Williams also explained that we will honor one paid rental and will need to cancel three unpaid rentals. It was the consensus of the Board to move forward with ABIAC being used and rented for business meetings and sporting events.
- CAPRI conducted their inspection of the District last week. CAPRI inspections occur every two years. Since there has been several facilities that have been improved, new appraisals for the facilities have been scheduled with CAPRI.
- New latches and latch stops were installed at Meadowbrook Dog Park.

8. FINANCIAL REPORT

Office Manager Carrie Champlin gave the report.

9. AGENDA ITEMS

A. Approval of the Preliminary Financial Reports for and February 2017.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FEBRUARY 2017.

**Corpus-Zamudio - Judy: Ayes: Wyatt; Corpus-Zamudio; Judy
Noes: None. Motion carried.
Absent: Rush; Mifflin**

B. Amendment to Tehachapi Valley Recreation and Park District's CalPERS Contract adding the CalPERS Supplemental Income 457 Plan, Resolution #3-17.

BOARD APPROVES THE AMENDMENT TO TEHACHAPI VALLEY RECREATION AND PARK DISTRICT'S CALPERS CONTRACT ADDING THE CALPERS SUPPLEMENTAL INCOME 457 PLAN, RESOLUTION #3-17.

**Corpus-Zamudio - Judy: Ayes: Wyatt; Corpus-Zamudio; Judy
Noes: None. Motion carried.
Absent: Rush; Mifflin**

C. Dye Natatorium Operational Season Discussion.

District Manager Williams explained to the Board that the operational season of Dye Natatorium needs to be reviewed each year, and suggested forming a Dye Natatorium Operational Season Ad Hoc Committee. The committee needs to review operating the pool for three months versus five months as well as review the TUSD MOU. Williams explained that the District cannot continue with a MOU that has the District absorbing \$60,000.00 for TUSD.

Director Judy suggested forming a joint committee containing TVRPD and TUSD Board members. Chairperson Wyatt stated that she would reach out to TUSD to set up a meeting.

D. Approving the Application for Grant Funds for California Climate Investments Urban Greening Program, Resolution #4-17.

BOARD APPROVES THE APPLICATION FOR GRANT FUNDS FOR CALIFORNIA CLIMATE INVESTMENTS URBAN GREENING PROGRAM, RESOLUTION #4-17.

Judy – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy

Noes: None. Motion carried.

Absent: Rush; Mifflin

- 10. BOARD OF DIRECTORS TIME:** Director Corpus-Zamudio thanked Corey Torres for his work in delivering a great Youth Basketball season. Chairperson Wyatt thanked Steve Shaw for his support of the Brite Lake Fishing Derby. Chairperson Wyatt also thanked the City of Tehachapi and Golden Hills CSD for their support and attending the meeting.

11. ADJOURNMENT

Having no further business the meeting was adjourned at 6:15 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on April 25, 2017.

Judy – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy

Noes: None. Motion carried.

Absent: Rush; Mifflin

Respectfully Submitted,


Carrie Champlin, Clerk of the Board