

**MINUTES OF THE REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY MARCH 20, 2018, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Director Judy at 5:34 P.M.

BOARD MEMBERS

Laura Lynne Wyatt, Chairperson
Ian Steele, Vice-Chairperson
Mary Lou Corpus-Zamudio, Director
Kaleb Judy, Director
Wes Backes, Director

ALSO PRESENT

Michelle Vance, District Manager
Corey Torres, Recreation Supervisor
Bill Fisher, Operations Manager
Carrie Champlin, Business Manager/Clerk of the Board
Ashley Krempien, Recreation Coordinator
Tiffany Frost, Office Specialist
Kelli Gilbert, TVRPD Tehachapi Tots Instructor
Shirley Wagner, Brite Lake Camp Host
Pat Osborn, Clifford & Brown Law
Pat Doody, The Loop Newspaper
Kathy Cassil, GHCSO
David Shaw, GHCSO
Denise Avalos, Barracuda Swim Team
Robin Wheelan, Barracuda Swim Team
Michael Mackenzie, Soccer
Nick Apel
Sierra James
Ed Bandy
Eileen Bandy
Fran Gilbert

1. **FLAG SALUTE:** District Manager Vance led the flag salute.
2. **ROLL CALL:** Chairperson Wyatt and Vice-Chairperson Steele were absent.
3. **PUBLIC COMMENTS:** Mr. Michael Mackenzie reported that paint was coming off the picnic tables at Meadowbrook Park.

4. CONSENT CALENDAR

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Corpus-Zamudio - Backes: Ayes: Corpus-Zamudio; Judy; Backes

Noes: None. Motion carried.

Absent: Wyatt; Steele

B. Approval of Minutes from the Regular Board Meeting held January 16, 2018.

BOARD APPROVES THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON FEBRUARY 20, 2018.

Corpus-Zamudio - Backes: Ayes: Corpus-Zamudio; Judy; Backes

Noes: None. Motion carried.

Absent: Wyatt; Steele

C. Approval of the Preliminary Financial Reports for January 2018.

BOARD APPROVES THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT'S PRELIMINARY FINANCIAL REPORTS FOR JANUARY 2018.

Corpus-Zamudio - Backes: Ayes: Corpus-Zamudio; Judy; Backes

Noes: None. Motion carried.

Absent: Wyatt; Steele

D. Approval of the 2018 Agreement between Barracuda Swim Team and Teahchapi Valley Recreation and Park District.

BOARD APPROVES THE 2018 AGREEMENT BETWEEN BARRACUDA SWIM TEAM AND TEHACHAPI VALLEY RECREATION AND PARK DISTRICT.

Corpus-Zamudio - Backes: Ayes: Corpus-Zamudio; Judy; Backes

Noes: None. Motion carried.

Absent: Wyatt; Steele

5. RECREATION COORDINATOR REPORT

Recreation Supervisor Corey Torres gave the report.

- Presentation of Youth Basketball Championship photos.
- Lifeguard Training class completed, and we will hold another training in May.
- Pool opens at the beginning of April. JMS P.E., Water Aerobics, and Lap Swim will start the first week of April.
- Adult Basketball League starts March 26, 2018.
- Adult Softball starts in June and will be held at West Park.
- Youth Baseball registrations are underway.
- Brite Lake Fishing Derby will be held April 21, 2018.
- Easter Egg Hunt will be held March 31, 2018.

6. OPERATIONS MANAGER REPORT

Operations Manager Bill Fisher gave the report.

Staff:

- Safety Training was completed the subject matter was Fire Extinguisher Safety.

- During the month of February we had several pipes freeze and break throughout the District. I would like to thank the District for providing winter jackets for maintenance staff.

ABIAC:

- Meeting with Supply Works for staff training with cleaning chemicals.
- Cleaned and organized gym storage.
- Frozen pipe leading to the cooler on ABIAC roof.

Brite Lake:

- Several frozen pipes at the fish station and camp sites.
- Long term camping septic system pumping.
- Long term camping sites electrical issue.
- Started installing signs.
- KCFD burned brush piles.
- Installed conduit for Wi-Fi.
- Graffiti / Vandalism
- Started RFP process for playground installation.

Central Park:

- Several occurrences of graffiti and vandalism at the bathrooms and playground equipment. After reviewing the videos we were able to establish a consistent timeline for when it took place. Contact was made with TUSD and TPD to help identify who was doing it. Because of this the restrooms are locked up near dusk.
- Gopher abatement continues.

Meadowbrook Park:

- Gopher abatement continues.
- Bathroom door vandalism.

Pool:

- The pool is ready for the 2018 season.
- Repaired damage from a frozen pipe.

West Park:

- Repaired leaking irrigation valve.
- Gopher abatement continues.
- Prepared ballfields for Little League season.
- We are locking up the restrooms from 2:30 pm till 6:30 am Sunday – Friday and all day Saturday to reduce the impact from Little League and potential vandalism to snack bar.
- Discovered a major leak in Grimes leftfield.

7. DISTRICT MANAGER REPORT

District Manager Vance gave the report.

- District Manager Vance reported that she and Recreation Coordinator Ashley Krempien attended the CPRS annual conference.
- District Manager Vance recognized Brite Lake Camp Hosts Shirley Wagner, and James and Tonya Osenbaugh. Vance also thanked Mr. and Mrs. Osenbaugh for their trenching work at Brite Lake.

- District Manager Vance reported that Tehachapi City Council voted five to zero in favor of contributing \$15,000.00 toward the cost of the feasibility study for the TVRPD Community Center and Revitalization Plan.
- District Manager Vance reported that Tehachapi Healthcare District approved a grant of \$25,000.00 to go toward the cost of the feasibility study for the TVRPD Community Center and Revitalization Plan.

8. AGENDA ITEMS

A. Presentation from Isom Advisors a Division of Urban Futures Inc.

Isom gave a presentation to the TVRPD Board of Directors.

B. Approving the Agreement between Isom Advisors a Division of Urban Futures Inc. and Tehachapi Valley Recreation and Park District for Consulting Services with Respect to Bonds, Pending Legal Counsel Approval, Resolution #1-18.

BOARD APPROVES THE AGREEMENT BETWEEN ISOM ADVISORS A DIVISION OF URBAN FUTURES INC. AND TEHACHAPI VALLEY RECREATION AND PARK DISTRICT FOR CONSULTING SERVICES WITH RESPECT TO BONDS, PENDING LEGAL COUNSEL APPROVAL, RESOLUTION #1-18.

Corpus-Zamudio - Backes: Ayes: Corpus-Zamudio; Judy; Backes

Noes: None. Motion carried.

Absent: Wyatt; Steele

C. Approving the Agreement between Barker Rinker Seacat Architecture a Professional Corporation and Tehachapi Valley Recreation and Park District for a Feasibility Study for a Proposed Recreation Center, Pending Legal Counsel Approval, Resolution #2-18.

Legal counsel Pat Osborn presented the Board and public copies of the agreement and addendum between Tehachapi Valley Recreation and Park District and Barker Rinker Seacat Architecture a Professional Corporation. District Manager Vance explained that the City of Tehachapi and Tehachapi Healthcare District have both contributed to help with the cost of the feasibility study, these contributions result in Tehachapi Valley Recreation and Park District not having to use \$39,578.00 of Site Lease Loan Funds to pay for the remainder of the cost of the feasibility study. BOARD APPROVES THE AGREEMENT BETWEEN BARKER RINKER SEACAT ARCHITECTURE A PROFESSIONAL CORPORATION AND TEHACHAPI VALLEY RECREATION AND PARK DISTRICT FOR A FEASIBILITY STUDY FOR A PROPOSED RECREATION CENTER, PENDING LEGAL COUNSEL APPROVAL AND WITH THE STIPULATION THAT THE FOURTH AND FIFTH “WHEREAS” PARAGRAPHS REGARDING SITE LEASE LOAN FUNDS OF RESOLUTION #2-18 ARE OMITTED, RESOLUTION #2-18.

Backes - Corpus-Zamudio: Ayes: Corpus-Zamudio; Judy; Backes

Noes: None. Motion carried.

Absent: Wyatt; Steele

D. Approving the Agreement between PECOS and Tehachapi Valley Recreation and Park District, Pending Legal Counsel Approval, Resolution #3-18.

BOARD APPROVES THE AGREEMENT BETWEEN PECOS AND TEHACHAPI VALLEY RECREATION AND PARK DISTRICT, PENDING LEGAL COUNSEL APPROVAL, RESOLUTION #3-18.

Corpus-Zamudio - Backes: Ayes: Corpus-Zamudio; Judy; Backes

Noes: None. Motion carried.

Absent: Wyatt; Steele

9. BOARD OF DIRECTORS TIME: Director Backes thanked staff for their work. Director Corpus-Zamudio thanked Recreation Supervisor Torres for a great Youth Basketball season.

10. ADJOURNMENT

Having no further business the meeting was adjourned at 6:58 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on April 17, 2018.

Corpus-Zamudio - Backes: Ayes: Corpus-Zamudio; Judy; Backes

Noes: None. Motion carried.

Absent: Wyatt; Steele

Respectfully Submitted,

Carrie Champlin
Carrie Champlin, Clerk of the Board