

**MINUTES OF THE REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY NOVEMBER 28, 2017, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Chairperson Wyatt at 5:30 P.M.

BOARD MEMBERS

Laura Lynne Wyatt, Chairperson
Mary Lou Corpus-Zamudio, Director
Kaleb Judy, Director
Ian Steele, Director
Wes Backes, Director

ALSO PRESENT

Michelle Vance, District Manager
Ashley Krempien, Recreation Coordinator
Bill Fisher, Operations Manager
Carrie Champlin, Business Manager/Clerk of the Board
David Shaw, GHCSO Board Member
Steve Shaw, Golden Hills Preserve
Pat Doody, The Loop Newspaper
Tina Cunningham, Fisher Forde Media
Dusty McCauley
Susan Showler

1. **FLAG SALUTE:** Director Judy led the flag salute.
2. **ROLL CALL:** Director Corpus-Zamudio was absent.
3. **PUBLIC COMMENTS:** GHCSO Board member David Shaw introduced himself to TVRPD Director Backes. Mr. Shaw stated that he is looking forward to the New Year and thanked TVRPD for all of the improvements TVRPD has made to Meadowbrook Park. Mr. Steve Shaw suggested a Bass tournament be held at Brite Lake and encouraged catch and release.

4. CONSENT CALENDAR

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Steele – Judy: Ayes: Wyatt; Judy; Steele; Backes

Noes: None. Motion carried.

Absent: Corpus-Zamudio.

B. Approval of Minutes from the Regular Board Meeting held October 17, 2017.

BOARD APPROVES THE MINUTES FROM THE REGULAR BOARD MEETING HELD OCTOBER 17, 2017.

Steele – Judy: Ayes: Wyatt; Judy; Steele; Backes

Noes: None. Motion carried.

Absent: Corpus-Zamudio.

5. RECREATION COORDINATOR REPORT

Recreation Coordinator Ashley Krempien gave the report.

- Youth Basketball has 360 participants registered. Recreation Supervisor Corey Torres is overseeing the skills evaluation this evening.
- Turkey Trot Event was a success with 140 runners. We had great feedback from our participants that liked having the event held at Brite Lake.
- Adult Co-Ed Volleyball program was a huge success.
- New Event: Christmas Bazaar will be held the first weekend of December. TVRPD is partnering with The Greater Tehachapi Chamber of Commerce in presenting a VIP luncheon Friday December 1, 2017 from 12:00pm-2:00pm. Luncheon attendees will be granted early admission into the Christmas Bazaar. The luncheon is sold out with 70 participants. There will be 37 booths to browse through at the Christmas Bazaar.
- TVRPD added seven new programs in 2018. Be sure to check them out in the 2018 brochure.

6. OPERATIONS MANAGER REPORT

Operations Manager Bill Fisher gave the report.

- ABIAC: We will be contacting rain gutter companies to obtain quotes for the installation of rain gutter at ABIAC in early December.
- Brite Lake: The California Conservation Corps cleared shrubs at the entrance area. TVRPD thanks them for all their hard work.
- Central Park: A tree split at the trunk in Central Park and had to be removed. TVRPD thanks the Kern County Fire Department for their help in removing the tree.
- Winterization work continues at all properties.
- New work order system has been implemented.

7. DISTRICT MANAGER REPORT

District Manager Vance gave the report.

- District Manager Vance reported on meetings she attended with CSDA, EDC, Stallion Springs CSD and Cerro Coso College.
- District Manager Vance reported that she attended the Tehachapi City Council meeting and that the City of Tehachapi now is made up of five districts.
- District Manager Vance is scheduled to meet with Tehachapi Unified School District next week to discuss the MOU between TVRPD and TUSD.
- District Manager Vance reported that she is running for President of CPRS District 15.
- District Manager Vance encouraged everyone to attend the Grand Opening of the Kern County Library at 2P.M. on December 4, 2017. Located at 212 South Green Street, Tehachapi CA 93561.
- District Manager Vance met with TCCWD Manager Tom Neisler to talk about the proposed projects for Brite Lake. Revision of agreements and extension of the lease is in process. Vance also stated that they started the discussion to allow swimming at Brite Lake.
- District Manager Vance thanked BHE Renewables for their \$10,000.00 sponsorship for Brite Lake fish stocking.

- District Manager Vance thanked Taylor Davis for doing a great job at Brite Lake. New signage will be installed at the lake.

8. FINANCIAL REPORT

Business Manager Carrie Champlin gave the report.

9. AGENDA ITEMS

A. Approval of the Preliminary Financial Reports for October 2017.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR OCTOBER 2017.

Judy - Steele: Ayes: Wyatt; Judy; Steele

Noes: None. Motion carried.

Absent: Corpus-Zamudio.

B. Recognition of Former Board Member Mr. Craig Mifflin.

The TVRPD Board presented Mr. Mifflin with a TVRPD jacket in recognition of his service to the District.

C. Discussion of Transferring the Tehachapi GranFondo event to Tehachapi Valley Recreation and Park District.

Chairperson Wyatt read a letter of support written to the TVRPD Board from City of Tehachapi Manager Greg Garrett. It was the consensus of the Board to accept the GranFondo event from the City of Tehachapi should the Tehachapi City Council vote to do so.

BOARD MOTIONS TO APPROVE TO PREPARE A RESPONSE LETTER TO THE TEHACHAPI CITY COUNCIL.

Judy - Steele: Ayes: Wyatt; Judy; Steele

Noes: None. Motion carried.

Absent: Corpus-Zamudio.

D. Award of Bid for the Purchase and Installation of Flooring at the TVRPD District Office Facility, Resolution #12-17.

BOARD AWARDS THE BID TO TEHACHAPI FLOOR COVERING FOR THE PURCHASE AND INSTALLATION OF FLOORING IN THE TVRPD DISTRICT OFFICE FACILITY, RESOLUTION #12-17.

Judy - Steele: Ayes: Wyatt; Judy; Steele

Noes: None. Motion carried.

Absent: Corpus-Zamudio.

E. Approving Staff to Move Forward with Exploring the Opportunities of Building Much Needed Recreation Facilities.

District Manager Vance presented a Power Point presentation to the Board showing a multipurpose community center that she would like to build for the community. District Manager Vance asked the Board to start a coalition to secure a bond for the community center project. Directors Backes and Steele agreed to be on the committee for the community center bond project.

BOARD APPROVES FORMING A COMMITTEE FOR THE COMMUNITY CENTER BOND PROJECT.

Steele - Backes: Ayes: Wyatt; Judy; Steele

Noes: None. Motion carried.

Absent: Corpus-Zamudio.

10. BOARD OF DIRECTORS TIME: Director Judy stated that he would gladly pay more in property taxes to have a facility in our community such as the one District Manager Vance presented. Director Steele thanked our community partners and stated that Brite Lake looks great. Director Backes stated that he looks forward to working with everyone at TVRPD and is proud of the work that has been accomplished by TVRPD for our community.

11. ADJOURNMENT

Having no further business the meeting was adjourned at 6:50 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on January 16, 2018.

Backes - Steele: Ayes: Wyatt; Judy; Steele; Backes

Noes: None. Motion carried.

Absent: Corpus-Zamudio.

Respectfully Submitted,

Carrie Champlin, Clerk of the Board