

**MINUTES OF THE REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY OCTOBER 17, 2017, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Chairperson Wyatt at 5:30 P.M.

BOARD MEMBERS

Laura Lynne Wyatt, Chairperson
Mary Lou Corpus-Zamudio, Director
Kaleb Judy, Director
Ian Steele, Director

ALSO PRESENT

Corey Torres, Recreation Supervisor
Ashley Krempien, Recreation Coordinator
Bill Fisher, TVRPD Operations Manager
Greg Garrett, City of Tehachapi Manager
Clete Heckathorn, Tehachapi Little League
David Shaw, GHCS
Pat Doody, The Loop Newspaper

1. FLAG SALUTE: Carrie Champlin led the flag salute.

2. ROLL CALL: All present.

3. PUBLIC COMMENTS: City of Tehachapi Manager Greg Garrett thanked TVRPD Business Manager Carrie Champlin for her work with the District.

4. CONSENT CALENDAR

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Steele – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy; Steele

Noes: None. Motion carried.

Absent: None.

B. Approval of Minutes from the Regular Board Meeting held August 22, 2017.

BOARD APPROVES THE MINUTES FROM THE REGULAR BOARD MEETING HELD AUGUST 22, 2017.

Steele – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy; Steele

Noes: None. Motion carried.

Absent: None.

5. RECREATION SUPERVISOR REPORT

Recreation Supervisor Corey Torres gave the report.

- TVRPD Recreation Coordinator Ashley Krempien gave a presentation on the sponsorships that have been made to TVRPD. Torres thanked TVRPD Recreation Coordinator Krempien for her great work.

- Torres thanked the TVRPD Board for continuing to support professional development. Torres thanked the Board for allowing him to attend the NRPA conference.
- Adult Co-Ed Volleyball starts tonight.
- We are gearing up for Youth Basketball. Last year we had 470 participants. A big thank you to Snow Orthodontics for being the presenting sponsor for the 2018 program.
- New Event: Christmas Bazaar will be held the first weekend of December. TVRPD is partnering with The Greater Tehachapi Chamber of Commerce in presenting a VIP luncheon Friday December 1, 2017 from 12:00pm-2:00pm. Luncheon attendees will be granted early admission into the Christmas Bazaar.

6. OPERATIONS MANAGER REPORT

Operations Manager Bill Fisher gave the report.

- Fisher thanked the Board for the opportunity to work for TVRPD. Fisher stated that it has been a smooth transition and thanked the TVRPD staff.
- The front meeting room of ABIAC was prepped and painted in time for The Greater Tehachapi Chamber of Commerce Fall Business Showcase. Fisher thanked the TVRPD Maintenance staff for their work in preparing for the event.
- Exterior caulking was completed at ABIAC. Fisher stated that he will be contacting rain gutter companies to obtain quotes for the installation of rain gutter at ABIAC.
- Tip Top Arborist completed the tree trimming/removal at the Brite Lake facility. Stump grinding in process for the stumps that were left from the tree removal.
- Central Park light pole lights were replaced and all lights are now working.
- All park properties were aerated and bare spots were seeded.
- Dog Park was seeded. Dog Park will be closed until December 1, 2017. Dog Park users are directed to use the softball field at West Park until the Dog Park reopens. Fisher thanked our customers for their cooperation.
- Dye Natatorium exhaust fan was shorted out during a lighting storm. The fan has been repaired.

6. DISTRICT MANAGER REPORT

District Manager Vance gave the report.

- Vance thanked Bill Fisher and stated that she is happy to have him as a part of the TVRPD team.
- Vance announced that the Tehachapi Parks Foundation received \$7,000.00 from Cheers To Charity. The donation will be used for the purchase and installation of all-inclusive play components at Central Park.
- Vance met with Deborah Hand about the possibility of TVRPD partnering with the Camp Kia program.
- Vance met with the President of Mammoth Trails.
- Vance met with Race Communication to see what will be involved to add Wi-Fi to the Brite Lake facility. Vance stated that TVRPD Director Steele will work with us on this project.
- Vance met with TCCWD Manager Tom Neisler to talk about the proposed projects for Brite Lake. Revision of agreements and extension of the lease is in process.
- Volunteer project to refurbish the Brite Lake picnic table is in process.

- Budget: Revised format to a class budget. Thank you to Marlene Lewis of Better Ledger for working with staff on the budget.

7. FINANCIAL REPORT

Business Manager Carrie Champlin gave the report.

8. AGENDA ITEMS

A. Approval of the Preliminary Financial Reports for August and September 2017.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR AUGUST AND SEPTEMBER 2017.

Judy - Steele: Ayes: Wyatt; Corpus-Zamudio; Judy; Steele

Noes: None. Motion carried.

Absent: None.

B. Discussion/Approval of the 2018 Agreement between Tehachapi Valley Recreation and Park District and Tehachapi Little League, Resolution #11-17.

District Manager Vance presented the changes made to the agreement, and introduced Tehachapi Little League's Board President Clete Heckathorn to the TVRPD Board.

BOARD APPROVES THE 2018 AGREEMENT BETWEEN TEHACHAPI VALLEY RECREATION AND PARK DISTRICT AND TEHACHAPI LITTLE LEAGUE, RESOLUTION #11-17.

Steele – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy; Steele

Noes: None. Motion carried.

Absent: None.

9. **BOARD OF DIRECTORS TIME:** Director Corpus-Zamudio thanked District Manager Vance and Operations Manager Fisher for their work. Director Judy stated that the TVRPD facilities look great and that he and his family enjoy spending time at the TVRPD facilities. Director Steele thanked District Manager Vance and her team for doing a great job. Chairperson Wyatt thanked Cheers To Charity for their generous donation to the Tehachapi Parks Foundation.

10. ADJOURNMENT

Having no further business the meeting was adjourned at 6:18 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on November 28, 2017.

Judy - Steele: Ayes: Wyatt; Corpus-Zamudio; Judy; Steele

Noes: None. Motion carried.

Absent: None.

Respectfully Submitted,



Carrie Champlin, Clerk of the Board