

**MINUTES OF THE REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARKS DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY OCTOBER 15, 2013, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Chairperson Stewart at 5:30 P.M.

BOARD MEMBERS:

Gayle Stewart, Chairperson
Paul Press, Vice-Chairperson
Paulette Rush, Secretary
Nick Cyr, Director
Brian Duhart, Director

ALSO PRESENT:

Matt Young, TVRPD District Manager
Mike Walsh, TVRPD Maintenance Foreman
LeAnn Williams, TVRPD Recreation Supervisor
Laura Lynn Wyatt, GHCSO Board President
Greg Garrett, City Manager
Ryan Rush, Kern County
Matt Martz, Tehachapi News
Patrick Osborn, Clifford and Brown
David Brust

1. FLAG SALUTE: Director Cyr led the Flag Salute.

2. ROLL CALL: Vice-Chairperson Press and Director Duhart were absent.

3. PUBLIC COMMENTS: None.

4. CONSENT CALENDAR

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Rush - Cyr : Ayes: Stewart; Rush; Cyr

Noes: None. Motion carried.

Absent: Press; Duhart

5. MAINTENANCE FOREMAN REPORT

Maintenance Foreman Mike Walsh gave the report.

- Central Park: Valve replaced.
- West Park: One sprinkler valve replaced.
- WPAC: Toilet valve replaced and repaired a drinking fountain.

- Dye Natatorium: Three bids received for the reconstruction of the interior.
- Equipment: Trimmer repaired.
- Facility Rentals: WPAC Fiddle Contest and Health Fair. Skate Park Extreme Tour. Brite Lake family reunion.
Walsh explained that approximately \$16,000.00 should be reimbursed by insurance for the mold abatement and demolition at the pool which will go back into the Building Maintenance line item.

6. RECREATION SUPERVISOR REPORT

Recreation Supervisor LeAnn Williams gave the report.

- Recap – Tarmac 5K and Kids 1 mile Run. Williams thanked Kim Nixon, Laura Lynn Wyatt, Richard Sparks and Sparks Arts, The City of Tehachapi and everyone that helped make the Tarmac 5K and 1 Mile Kids Run and War Bird Fly In a success.
- Youth Basketball: games will be held at Monroe and JMS gyms. Skills evaluations will be held November 18-21. New first and second grade boys and girls division. Youth size basketball hoops purchased. Implementation of officials training course.
- Williams thanked RST Cranes for their Gold Level Sponsorship of Youth Basketball.
- Sponsorship signs will be sold for display at Dye Natatorium.
- Men’s Spring Basketball will be moved to March.
- Upcoming: Softball and T-Ball.
- Researching Youth and Adult Volleyball and Geocaching.
- Launched WebTrac October 11, 2013. We are getting great feedback since we started offering this online registration service.
- Williams explained that she has revamped the younger divisions of Youth Basketball to improve instruction by purchasing the proper size basketball hoops and basketballs.

7. DISTRICT MANAGER REPORT

District Manager Matt Young gave the report.

- Master Plan Workshop scheduled for November 12, 2013.
- Meadowbrook Update: The Master Plan was sent to several Landscape Architects. Meadowbrook Technical Committee: Oversight-Matt Young; Recreation and Programs - LeAnn Williams; Lands- Gayle Stewart; Capital Improvements-Nick Cyr; Utilities and Development-Bill Fisher; Lands-Laura Lynn Wyatt; Dog Park- Zach Skow; Grants and Sponsorships- Chris Kirk; Education and Community at Large- Marilyn White.
- The Master Plan is now available on TVRPD.org
- Scholarships: Approximately one third of our constituents were comped for Youth Basketball last season and the scholarships are greatly needed. This is a larger amount of the community that is in need than was foreseen. Young directed staff to seek funding for these scholarships in order to support the people in need in our community. LeAnn Williams presented previous year’s budget documents from Youth Basketball to the Board. Williams stated that Youth Basketball would require approximately \$2500.00 in scholarships. We need to address the need throughout all of our programs. These scholarships will provide a discount of up to fifty percent of the cost of a program. The Scholarship application was presented to the Board.
- Young announced the formation of the Tehachapi Parks Foundation. We have received the EIN#.

8. REPORTS OF STANDING COMMITTEES: None.

9. AGENDA ITEMS

A. Presentation by David Brust Regarding the Tehachapi Mountain Brew and Grill Festival at Brite Lake.

David Brust described the event he would like to hold at Brite Lake on July 19, 2014. A barbeque cooking challenge and craft brew contest. The name of the event is the "Central California Craft Beer Competition". Matt Young stated that this is a great way to market Brite Lake and would like the Board's approval to continue talks with Mr. Brust about this possible event. City Manager Greg Garrett offered the City's support. Mr. Garrett stated that Mr. Brust is a great planner and the events that he has been involved with have been very successful for the community and that this would be another great event for the community. Gayle Stewart stated that this is a great way to bring more people to Brite Lake. Board agreed that talks should continue regarding this event.

B. Award of Bid for the Reconstruction of the Interior of the Dye Natatorium Facility, Resolution #38-13.

District Manager Matt Young stated that three bids were received for the reconstruction and recommended that the Board award the bid to ServiceMaster at Bakersfield. Maintenance Foreman Mike Walsh presented the bid to the Board.

BOARD AWARDS BID FOR THE RECONSTRUCTION OF THE INTERIOR OF THE DYE NATATORIUM FACILITY TO SERVICEMASTER AT BAKERSFIELD IN AN AMOUNT NOT TO EXCEED \$50,906.59, AND SUBJECT TO SATISFACTORY RESEARCH OF REFERENCES BY THE DISTRICT MANAGER. BOARD APPROVES A CHANGE ORDER NOT TO EXCEED 5% OF THE AWARDED BID IF NEEDED, RESOLUTION #38-13.

Rush - Cyr : Ayes: Stewart; Rush; Cyr

Noes: None. Motion carried.

Absent: Press; Duhart

C. Authorizing the District Manger to Submit a Proposal to the Eastern Kern Air Pollution Control District for a Grant Under the 2014 DMV Vehicle Emission Reduction Program, Resolution #39-13.

District Manager Matt Young explained that TVRPD's fleet is dated and slated for replacement. In the past the District has been successful with grants to replace vehicles.

BOARD AUTHORIZES THE DISTRICT MANAGER TO SUBMIT A PROPOSAL TO THE EASTERN KERN AIR POLLUTION CONTROL DISTRICT FOR A GRANT UNDER THE 2014 DMV VEHICLE EMISSION REDUCTION PROGRAM, RESOLUTION #39-13.

Cyr - Rush : Ayes: Stewart; Rush; Cyr

Noes: None. Motion carried.

Absent: Press; Duhart

D. Approving an Amount not to Exceed \$3000.00 for Legal Work by District Counsel and Related Costs and Fees for the Formation of the Tehachapi Parks Foundation, Resolution #40-13.

District Manager Young briefly described the benefits of having a Parks Foundation. The Tehachapi Parks Foundation's mission statement was read. District Manager Young recommended that the Board approve Resolution #40-13.

BOARD APPROVES AN AMOUNT NOT TO EXCEED \$3000.00 FOR LEGAL WORK BY DISTRICT COUNSEL AND RELATED COSTS AND FEES FOR THE FORMATION OF THE TEHACHAPI PARKS FOUNDATION, RESOLUTION #40-13.

Rush - Cyr : Ayes: Stewart; Rush; Cyr

Noes: None. Motion carried.

Absent: Press; Duhart

E. Approving District Manger Salary Increase Included in FY 2013/2014 Budget.

Chairperson Stewart complimented District Manager Young on his great work and stated that she feels a salary increase is appropriate and timely acknowledgement from the Board. City Manager Greg Garrett supported the raise and stated that District Manager Young is a true professional and that the Board has found the right manager for the District.

BOARD APPROVES A SALARY INCREASE FROM \$76,500.00 A YEAR TO \$78,000.00 A YEAR FOR DISTRICT MANAGER MATT YOUNG.

Rush - Cyr : Ayes: Stewart; Rush; Cyr

Noes: None. Motion carried.

Absent: Press; Duhart

10. BOARD OF DIRECTORS TIME:

Secretary Rush thanked staff for their work.

11. OTHER BUSINESS:

12. ADJOURNMENT

Having no further business the meeting was adjourned at 6:30 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Parks District scheduled on November 19, 2013.

Rush - Cyr : Ayes: Stewart; Rush; Cyr

Noes: None. Motion carried.

Absent: Press; Duhart

Respectfully Submitted,



Carrie Champlin, Clerk of the Board