

**MINUTES OF THE REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY JANUARY 16, 2018, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Chairperson Wyatt at 5:30 P.M.

BOARD MEMBERS

Laura Lynne Wyatt, Chairperson
Mary Lou Corpus-Zamudio, Director
Kaleb Judy, Director
Ian Steele, Director
Wes Backes, Director

ALSO PRESENT

Michelle Vance, District Manager
Corey Torres, Recreation Supervisor
Bill Fisher, Operations Manager
Carrie Champlin, Business Manager/Clerk of the Board
David Shaw, GHCSO Board Member
Steve Shaw, Golden Hills Preserve
Michael McKenzie

1. **FLAG SALUTE:** Corey Torres led the flag salute.
2. **ROLL CALL:** All present.
3. **PUBLIC COMMENTS:** Mr. Michael McKenzie addressed the Board and suggested starting a senior and junior soccer league. Mr. McKenzie also stated that AYSO Soccer registration is too expensive.
4. **CONSENT CALENDAR**
 - A. **Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held**
Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.
Steele – Judy: Ayes: Wyatt; Corpus-Zamudio; Judy; Steele; Backes
Noes: None. Motion carried.
Absent: None.
 - B. **Approval of Minutes from the Regular Board Meeting held November 28, 2017.**
BOARD APPROVES THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON NOVEMBER 28, 2017.
Steele – Judy: Ayes: Wyatt; Corpus-Zamudio; Judy; Steele; Backes
Noes: None. Motion carried.
Absent: None.
 - C. **Approval of Tehachapi Valley Recreation and Park District’s Board of Directors 2018 Meeting Schedule.**
BOARD APPROVES THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT’S

BOARD OF DIRECTORS 2018 MEETING SCHEDULE.

Steele – Judy; Ayes: Wyatt; Corpus-Zamudio; Judy; Steele; Backes

Noes: None. Motion carried.

Absent: None.

5. RECREATION COORDINATOR REPORT

Recreation Supervisor Corey Torres gave the report.

- Youth Basketball has 360 participants registered and the program is underway. Torres thanked TUSD for the use of the Monroe and JMS gymnasiums.
- New Event: Christmas Bazaar was held the first weekend of December and was a great success. TVRPD partnered with The Greater Tehachapi Chamber of Commerce in presenting the VIP luncheon. The luncheon sold out with 70 participants.
- TVRPD 2018 Brochure: The brochure will be distributed next week. Torres thanked TVRPD Recreation Coordinator Ashley Krempien for her work in marketing and helping to prepare the yearly brochure.
- TVRPD added seven new programs in 2018. Be sure to check them out in the 2018 brochure. New programs will include music lessons, self-defense classes, senior kick boxing, meditation, and birthing classes.
- Upcoming events for April and May include the Fishing Derby, Easter Egg Hunt, and the Run and Ride with the Wind events. The pool will reopen in April.

6. OPERATIONS MANAGER REPORT

Operations Manager Bill Fisher gave the report.

- ABIAC: The installation of rain gutter at ABIAC is scheduled to be completed by the end of January.
- District Office: Refurbishment of both restrooms, and new flooring installed throughout the building.
- Tehachapi Little League: In preparation for Tehachapi Little Leagues upcoming season, staff met with TLL President Clete Heckathorn and went over the requirements included in the 2018 contract between TLL and TVRPD.
- Winterization work continues at all properties.
- Meadowbrook: Gopher abatement continues.

7. DISTRICT MANAGER REPORT

District Manager Vance gave the report.

- District Manager Vance reported that the picnic table refurbishment project at Brite Lake is complete and thanked volunteers Dusty McCauley and Steve Shaw for their work on the project.
- District Manager Vance reported that she attended the Greater Tehachapi Chamber of Commerce luncheon where the City of Tehachapi presented their yearend report.
- District Manager Vance met with the CEO of Barker Rinker Secat.
- Brite Lake: Researching online reservation services. Revision of the agreement between TVRPD and TCCWD is in process. Leveling of camp sites is scheduled for this spring. District Manager Vance thanked the California Conservation Corps for their work at Brite Lake in removing the dead shrubs in front of the restroom facility.
- District Manager Vance reported that she is now a board member for CPRS District 15. District 15 will host a maintenance training course in Bakersfield. TVRPD maintenance staff and District Manager Vance will attend the training course.
- District Manager Vance gave a report on her first six months with TVRPD. The highlights include: Revamp of marketing procedures with recreation staff that has

produced \$40,000.00 dollars in sponsorship funds, hiring Bill Fisher for the position of Operations Manager, working with community agencies to build strong partnerships, District Office refurbishment project, Brite Lake refurbishment and planning, and TVRPD.org marketing banners.

8. FINANCIAL REPORT

Business Manager Carrie Champlin gave the report. It was the consensus of the Board to move the financial reports to the consent calendar starting in February.

9. AGENDA ITEMS

A. Approval of the Preliminary Financial Reports for November 2017.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR NOVEMBER 2017.

Steele - Judy: Ayes: Wyatt; Corpus-Zamudio; Judy; Steele; Backes

Noes: None. Motion carried.

Absent: None.

B. Recognition of Tehachapi Valley Recreation and Park District Recreation Staff.

Recreation Supervisor Corey Torres recognized TVRPD's Tehachapi Tots instructor Kelli Gilbert and presented her with a certificate of recognition for her service to the District.

C. Election of Officers for the Tehachapi Valley Recreation and Park District's Board of Directors.

Director Kaleb Judy nominated Laura Lynne Wyatt for Chairperson.

Chairperson Laura Lynne Wyatt nominated Ian Steele for Vice-Chairperson.

BOARD ELECTS LAURA LYNNE WYATT CHAIRPERSON OF THE BOARD OF DIRECTORS OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT.

BOARD ELECTS IAN STEELE VICE-CHAIRPERSON OF THE BOARD OF DIRECTORS OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT.

Steele – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy; Steele; Backes

Noes: None. Motion carried.

Absent: None.

10. CLOSED SESSION:

- a. Public Employee Performance Evaluation – General Manager
Government Code Section 54957 (b)(1)

MOTION TO ADJOURN TO CLOSED SESSION AT 6:15 P.M.

Steele – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy; Steele; Backes

Noes: None. Motion carried.

Absent: None.

MOTION TO RECONVENE FROM CLOSED SESSION AT 6:50 P.M.

Steele – Corpus-Zamudio: Ayes: Wyatt; Corpus-Zamudio; Judy; Steele; Backes

Noes: None. Motion carried.

Absent: None.

Report on Closed Session: No action taken.

10. BOARD OF DIRECTORS TIME: Director Steele stated that he will set up a meeting with District Manager Vance to discuss partnering with private organizations, discuss football field day, and

the Fourth of July. Director Backes stated that he will also set up a meeting with District Manager Vance. Chairperson Wyatt complimented the staff and stated that she is happy with the progress that is being made at TVRPD.

11. ADJOURNMENT

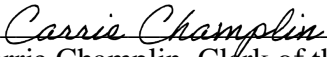
Having no further business the meeting was adjourned at 6:52 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on February 20, 2018.

Judy - Backes: Ayes: Wyatt; Corpus-Zamudio; Judy; Steele; Backes

Noes: None. Motion carried.

Absent: None.

Respectfully Submitted,


Carrie Champlin, Clerk of the Board