

**MINUTES OF THE REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY JANUARY 15, 2019, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Vice-Chairperson Steele at 5:32 P.M.

BOARD MEMBERS

Laura Lynne Wyatt, Chairperson
Ian Steele, Vice-Chairperson
Mary Lou Corpus-Zamudio, Director
Kaleb Judy, Director
Wes Backes, Director

ALSO PRESENT

Michelle Vance, District Manager
Corey Torres, Recreation Supervisor
Ashley Krempien, Recreation Coordinator
Bill Fisher, Operations Manager
Tiffany Frost, Office Specialist

1. FLAG SALUTE: Corey Torres led the flag salute.

2. ROLL CALL: Chairperson Wyatt was absent.

3. PUBLIC COMMENTS:

Two members of the public spoke.

4. CONSENT CALENDAR

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held.

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Backes – Corpus-Zamudio: Ayes: Steele; Corpus-Zamudio;Judy; Backes

Noes: None. Motion carried.

Absent: Wyatt.

B. Approval of Minutes from the Regular Board Meeting held October 16, and December 11, 2018.

BOARD APPROVES THE MINUTES FROM THE REGULAR BOARD MEETING HELD ON OCTOBER 16, AND DECEMBER 11, 2018.

Backes – Corpus-Zamudio: Ayes: Steele; Corpus-Zamudio;Judy; Backes

Noes: None. Motion carried.

Absent: Wyatt.

C. Approval of the Preliminary Financial Reports for October and November, 2018.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR OCTOBER AND NOVEMBER 2018.

**Backes – Corpus-Zamudio: Ayes: Steele; Corpus-Zamudio;Judy; Backes
Noes: None. Motion carried.**

Absent: Wyatt.

D. Approval of the 2019 Tehachapi Valley Recreation and Park District's Salary and Job Descriptions.

**Backes – Corpus-Zamudio: Ayes: Steele; Corpus-Zamudio;Judy; Backes
Noes: None. Motion carried.**

Absent: Wyatt.

E. Approval of Tehachapi Valley Recreation and Park District's Board of Directors 2019 Meeting Schedule.

BOARD APPROVES THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT'S BOARD OF DIRECTORS 2019 MEETING SCHEDULE.

**Backes – Corpus-Zamudio: Ayes: Steele; Corpus-Zamudio;Judy; Backes
Noes: None. Motion carried.**

Absent: Wyatt.

5. RECREATION SUPERVISOR REPORT

Recreation Supervisor Corey Torres gave the report.

- Youth Basketball is underway. Torres encouraged everyone to come to the games.
- Spring Adventure Camp: In addition to Summer Adventure Camp we are trying a Spring Adventure Camp during spring break.
- Working continues on the spring program brochure.

6. OPERATIONS MANAGER REPORT

Operations Manager Bill Fisher gave the report.

- All-inclusive musical play components were installed at Meadowbrook Park.
- Working on getting bids for the installation of playground equipment at Brite Lake.
- The box trailer was stolen from the maintenance yard. Reports were filed.
- Vandalism at Central Park: Damage to the roof of the irrigation shed. Fisher encouraged the public to report anything you see at our parks to the police.

7. DISTRICT MANAGER REPORT

District Manager Vance gave the report.

- Dignity Health grant opens in March and is awarded in December. We are hoping to receive this grant to help with the refurbishment of Ollie Mountain Skate Park.
- Work continues on Proposition 68.

8. AGENDA ITEMS

A. Appointed Board Member/Elected Board Member Discussion.

Six members of the public spoke.

Director Judy stated that we would have to consider the cost to benefit ratio and encouraged the public to come and speak with him.

Director Backes stated that he would like to look into the process and that it will take more research.

B. MNS Engineers Fee Proposal of \$9,940.00 for Cultural, Community and Natural Resources Grant Project Scoping and Grant Application West Park Stormwater, Treescaping, and ADA Enhancements.

District Manager Vance explained the project to the Board. Two members of the public spoke. BOARD APPROVES DISTRICT MANAGER VANCE TO SPEND AN AMOUNT NOT TO EXCEED \$9,940.00 FOR THE MNS ENGINEERS FEE PROPOSAL FOR CULTURAL, COMMUNITY AND NATURAL RESOURCES GRANT PROJECT SCOPING AND GRANT APPLICATION FOR WEST PARK STROMWATER, TREESCAPING, AND ADA ENHANCEMENTS.

Corpus-Zamudio - Backes: Ayes: Steele; Corpus-Zamudio;Judy; Backes

Noes: None. Motion carried.

Absent: Wyatt.

9. BOARD OF DIRECTORS TIME: Director Corpus Zamudio thanked the community for their comments. Vice-Chairperson Steele thanked the community for their input and encouraged the public to call him anytime.

10. ADJOURNMENT

Having no further business the meeting was adjourned at 7:02 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on February 19, 2019.

Steele-Corpus-Zamudio: Ayes: Wyatt; Steele; Corpus-Zamudio; Judy; Backes

Noes: None.

Absent: None.

Motion carried.

Respectfully Submitted,

Carrie Champlin
Carrie Champlin, Clerk of the Board