

**MINUTES OF THE REGULAR BOARD MEETING OF THE TEHACHAPI
VALLEY RECREATION AND PARKS DISTRICT
TEHACHAPI, CALIFORNIA 93561**

AMENDED

SEPTEMBER 18, 2012

5:30 P.M.

BOARD MEMBERS PRESENT

Gayle Stewart, Chairperson
Paulette Rush, Director
Nick Cyr, Director
Paul Press, Director
Brian Duhart, Director

ALSO PRESENT

Debbie Williams, Interim District Manager
Greg Garrett, City of Tehachapi
Laura Lynne Wyatt
Susan Wiggans
Glenn Baumann
Matt Martz from The Tehachapi News
Pat Osborn, Clifford and Brown Law
Bob LeRude, Kern County Parks
Carrie Champlin, Secretary/Facility Supervisor

FLAG SALUTE

Director Cyr led the flag salute.

ROLL CALL

All Present

PUBLIC COMMENTS

Linda Carhart from Main Street Tehachapi asked the Board to consider waiving the fee at the West Park Activity Center for the Starlight Ball event. Chairperson Stewart directed Interim Manager Williams to talk to Linda Carhart regarding this matter.

Pam Pousson stated that her and her husband are supportive of the pool and have helped solve some electrical challenges at the pool facility in the past. Mrs. Pousson had some constructive criticism regarding the pool facility operations and made a suggestion to close the showers during programs or have the showers monitored to reduce vandalism.

Mary Moreno from the Field Institute asked if Tehachapi Valley Recreation and Parks District would participate in putting their students to work with wages being paid with shared funding from Field and the District. Director Rush referred Field Institute opportunities to Interim Manager Williams. Interim Manager Williams stated that we did not have any projects at the moment but that the District is sensitive to opportunities to enlist Field's services.

CONSENT CALENDAR

MOTION: Cyr/Stewart approve Minutes for the August 30, 2012 Special Board Meeting. Approve Salaries and Wages, Claims, Budget of Revue and Expenditures and Financial Statement for the month of August 2012.

CORRESPONDENCE

None

INTERIM MANAGER REPORT

Williams reported that the District Manager job posting was placed in the Tehachapi News, National Recreation and Parks Association, and California Parks and Recreation Society.

Williams stated that we continue to work on everything from turning this into a profit center to the daily challenges that occur at pool and other facilities. We have moved offices. We continue to get things in professional working order. Williams thanked staff for their diligence and open mindedness during this time of change.

Williams also reported that she had met with Mrs. Morris and that she wants to bring the undeveloped Morris Park site to the forefront and get it onto the maintenance schedule and cleaned up. Chairperson Stewart requested that a board member adopt Morris Park, just as other board members have adopted and taken on other properties in the District. Williams thanked Bob Lerude, Greg Garrett, and Chris Kirk for their continued support.

PROGRAM REPORT

Sandy Chavez reported that Fall Swim Lessons will start September 24. We are coming into our busiest time for programs. Youth Basketball is just around the corner and we are looking for coaches, scorekeepers, and referees.

Chavez reported on the fall brochures new look, and that 5000 brochures had been distributed to various schools and businesses around town.

Director Press inquired as to what the biggest expense that is incurred during Youth Basketball. Chavez stated that the jerseys were the biggest expense. Chavez also stated that the basketballs were also going to be a large expense this year. Chavez said that she is working on sponsorships for the balls to help offset the expense.

Director Press suggested acquiring sponsors for the jerseys and having volunteer scorekeepers to keep costs down.

FACILITY REPORT

Carrie Champlin reported that the tree trimming is complete at the Skate Park. Tree trimming is in progress at West Park. The wood chips from the tree trimming are being repurposed and used at several properties. Refurbishment of the pump shed at Meadowbrook Park is in progress.

Champlin also reported that there had been vandalism at several properties and that we are looking into motion sensitive lighting to combat those challenges.

Champlin thanked Greg Garrett and John Curry from the City for their assistance at the Pool Facility. Champlin also acknowledged Supervisor Scrivner and Michelle Vance for introducing us to the "Friends of District 2 Illegal Dump Clean Up Program".

AGENDA ITEMS

A. MASTER PLAN UPDATE- DISCUSSION

Interim District Manager Williams reported that we had approximately forty members of our community participate in the second community workshop. The workshop was very well run and we received great feed back. We are excited to move forward with the master plan process.

Chairperson Stewart also stated that the workshop was successful and that some interesting ideas came out of the process that we had not considered before, such as a driving range and covered play areas.

B. INTERIM DISTRICT MANAGER PURCHASING LIMIT – DISCUSSION/APPROVAL

There was discussion regarding the spending limit to be approved. Director Press suggested a spending limit of \$3000.00. Director Cyr agreed with that amount.

MOTION: Press/Cyr approval of the \$3000.00 purchasing limit for the Interim District Manager. Ayes All

C. INTERIM DISTRICT MANAGER RETROACTIVE AGREEMENT- DISCUSSION/APPROVAL

D. PROPOSED EXPENDITURES – DISCUSSION/APPROVAL

BOARD OF DIRECTOR’S TIME

Director Cyr welcomed the new board members. Director Press stated that the programs the District provides are appreciated and also stated that the parks are looking good. Director Duhart stated that he is looking forward to getting to know everyone.

ADJOURNMENT

MOTION: Rush/Press Having no further business to adjourn meeting at 6:15pm.
Ayes All

Respectfully submitted,

Carrie Champlin, Secretary