

**MINUTES OF THE SPECIAL BOARD MEETING OF THE TEHACHAPI
VALLEY RECREATION AND PARKS DISTRICT
TEHACHAPI, CALIFORNIA 93561**

JUNE 26, 2012

5:30P.M.

BOARD MEMBERS PRESENT

Gayle Stewart, Chairperson
Manuel Avila, Vice-Chairman
Nick Cyr, Director
Paulette Rush, Director
Ernie Muro, Director

ALSO PRESENT

Jim Wood, TVRPD District Manager
Greg Garrett, City Manager
Bill Fisher, GHCSO
Virginia Staabs
Glenn Baumann
Tina Ford, Reporter The Loop Newspaper
Carrie Champlin, Secretary

FLAG SALUTE

Director Paulette Rush led the flag salute.

ROLL CALL

All present

PUBLIC COMMENTS

Greg Garrett stated that he would like to see line items in the budget for the Brite Lake, Scout Hall, and West Park Activity Center Facilities.

AGENDA ITEMS

- A. A. TVRPD 2012-2013 FINAL BUDGET – REVIEW/APPROVE**
 - 1. Public Hearing**
 - 2. Adoption of 2012-2013 TVRPD Budget by Resolution No. 1-12**

A Public Hearing will be held for public comment prior to approving the TVRPD 2012-2013 Final Budget by Resolution No. 1-12.

Virginia Staabs stated that we had made the changes as requested. She also stated that the Little League line item was placed in facility rentals. Where we have received the information we have listed the in kind. The fuel cost for maintenance was broken down where possible.

Director Muro stated that he liked the format of the budget and that it was easy to read. He also stated that we need to work diligently to get the budget approved. Chairperson Stewart thanked staff and Virginia Staabs for gathering the information and data we needed to go forward. She also stated that she realizes that

this is a transitional budget, but we are asking for approval of the 2012/2013 budget. We know that this is a work in progress. Chairperson Stewart made the recommendation to the board to consider the budget format that Michelle Vance provided. The most important thing to remember is that the budget data has to be supported by accurate data within the document and right at this point there are some discrepancies and for right now we are going to live with it until we go through the next three months. We will revisit the budget in three months and again in six months.

Virginia Staabs stated that the board is approving the front page. The rest of the documents are broken down as much as possible with the historical data that we had. I have discussed with Michelle Vance the various options in the reporting format. The ultimate reporting format will probably be something in between what you and Michelle have and this format.

Director Rush made the motion to approve the 2012/2013 budget.

Director Muro seconded the motion.

Ayes all.

B. RESOLUTION NO. 2-12 OF THE BOARD OF DIRECTORS OF THE TEHACHAPI VALLEY RECREATION AND PARKS DISTRICT AUTHORIZING THE TREASURER OF THE COUNTY OF KERN TO TRANSFER FUNDS IN ITS CUSTODY FOR MEETING THE OBLIGATIONS INCURRED FOR THE MAINTENANCE AND OPERATIONS OF THE DISTRICT – REVIEW/APPROVE

For the past several years, TVRPD has requested a temporary transfer of funds to meet the obligations incurred for maintenance and operations of the District. TVRPD is requesting \$200,000 from the Kern County Treasurer's office.

District Manager Wood explained the process of the Funds Transfer. Manager Wood stated that he increased the Funds Transfer to \$200,000.00 from the previous \$150,000.00 due to the costs we are anticipating from tree trimming and park repairs.

Chairperson Stewart asked Manager Wood if he had looked up our account history. Manager Wood reported the account history for the last two years.

Virginia Staabs wanted to confirm that the balances include resolutions.

Director Rush wanted to make sure we would have the money to pay it back since we are spending \$50,000.00 more at this time.

Manager Wood stated that we would have the money providing we do not lose any more tax money.

Vice-Chairman Avila made a motion to approve.

Director Cyr seconded the motion.

Ayes all.

BOARD OF DIRECTOR'S TIME

Director Cyr asked if the tree trimming project had started. Manager Wood stated that the trees have been numbered and identified and that they would start trimming the trees this week.

Director Cyr asked if the area that is being trimmed will be cordoned off for safety.

Manager Wood said that the area will be cordoned off with caution tape for the safety of the public. We also made a press release to the public regarding the tree trimming project.

ADJOURNMENT TO CLOSED SESSION

Motion: Director Rush

Second: Director Cyr

CLOSED SESSION

AGENDA ITEM

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (General Manager) PER GOVERNMENT CODE SECTION 54957 (b)(1)

ACTION TAKEN:

1. MOTION:

CHAIRPERSON STEWART MADE A MOTION TO GIVE JIM WOOD THE OPTION TO RESIGN FROM THE POSITION OF GENERAL MANAGER EFFECTIVE JUNE 26, 2012, AND TO OTHERWISE TERMINATE HIM FROM THAT POSITION IF HE CHOSE NOT TO RESIGN. DIRECTOR CYR SECONDED THE MOTION.

AYES FROM CHAIRPERSON STEWART, DIRECTOR CYR, AND DIRECTOR RUSH.
NOES FROM VICE-CHAIRMAN AVILA AND DIRECTOR MURO.

2. MOTION:

DIRECTOR RUSH MADE A MOTION TO PROVIDE JIM WOOD WITH TWO MONTHS SEVERANCE PAY UPON RESIGNATION OR TERMINATION. DIRECTOR CYR SECONDED THE MOTION. AYES ALL.

3. MOTION:

DIRECTOR CYR MADE A MOTION TO APPOINT CHAIRPERSON STEWART AS INTERIM GENERAL MANAGER. DIRECTOR MURO SECONDED THE MOTION. AYES ALL.

ADJOURNMENT

Respectfully Submitted,

Carrie Champlin, Secretary