

**TEHACHAPI VALLEY RECREATION AND PARKS DISTRICT
490 WEST "D" STREET
TEHACHAPI, CA 93561
REGULAR BOARD MEETING
TUESDAY, JUNE 19, 2012
5:30 P.M.
AGENDA**

BOARD OF DIRECTORS

GAYLE STEWART, CHAIRPERSON
MANUEL AVILA, VICE-CHAIRMAN
ERNIE MURO, DIRECTOR
NICK CYR, DIRECTOR
PAULETTE RUSH, DIRECTOR

GENERAL MANAGER

JAMES WOOD

A G E N D A

1. **FLAG SALUTE**

2. **ROLL CALL**

3. **PUBLIC COMMENTS**

The Tehachapi Valley Recreation and Parks District Board of Directors welcome public comments on any items within the subject matter jurisdiction of the District. We respectfully request that this public forum be utilized in a positive and constructive manner. Items addressed during Public Comment section are generally matters not included on the posted agenda and therefore the Board will take no action at this meeting. Such items, however, may be added to future meeting's agenda. Speakers are limited to two (2) minutes. Please state your name or organization represented, if any, before making presentation. Thank you!

4. Minutes – Special Board Meeting – May 11, 2012 – Page 1
Minutes – Regular Board Meeting – May 15, 2012 – Page 2, 3, 4, 5

5. B. Financial Reports
a. Salaries and Wages – May 2012 – Page 6
b. Claims – May 2012 – Page 7 & 8
c. Budget of Revenue and Expenditures – May 2012 – Page 9, 10, 11
d. Financial Statement – May 2012 – Page 12

6. **CORRESPONDENCE**

7. **PROGRAM REPORT**

8. **MAINTENANCE REPORT**

9. **MANAGER'S REPORT**

10. **AGENDA ITEMS**

A. TVRPD 2012-2013 FINAL BUDGET – REVIEW/APPROVE

1. Public Hearing

2. Adoption of 2012-2013 TVRPD Budget by Resolution No. 1-12

A Public Hearing will be held for public comment prior to approving the TVRPD 2012-2013 Final Budget by Resolution No. 1-12.

B. RESOLUTION NO. 2-12 OF THE BOARD OF DIRECTORS OF THE TEHACHAPI VALLEY RECREATION AND PARKS DISTRICT AUTHORIZING THE TREASURER OF THE COUNTY OF KERN TO TRANSFER FUNDS IN ITS CUSTODY FOR MEETING THE OBLIGATIONS INCURRED FOR THE MAINTENANCE AND OPERATIONS OF THE DISTRICT – REVIEW/APPROVE

For the past several years, TVRPD has requested a temporary transfer of funds to meet the obligations incurred for maintenance and operations of the District. TVRPD is requesting \$150,000 from the Kern County Treasurer's office.

C. SIMPLY ACCURATE AGREEMENT – VIRGINIA STAABS - REVIEW/APPROVE

Chairperson Stewart contacted Virginia Staabs to assist in preparing a 2012-2013 Transitional Budget. The agreement outlines the services to be performed.

D. AGREEMENT WITH TEHACHAPI CHAMBER OF COMMERCE FOR USE OF CENTRAL PARK – REVIEW/APPROVE

This is the annual agreement with the Chamber of Commerce for use of Central Park for the Mountain Festival, August 17-20, 2012. Minor changes were made from last year's agreement.

E. TVRPD MASTER PLAN UPDATE – DISCUSSION

An update regarding the Master Plan will be presented by Chairperson/Ad Hoc Committee member Gayle Stewart.

11. **BOARD OF DIRECTOR'S TIME**

12. **OTHER BUSINESS**

13. **CLOSED SESSION**

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 (1 potential case)

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (General Manager) PER GOVERNMENT CODE SECTION 54957 (b)(1)

14. **ADJOURNMENT**