

**AMENDED MINUTES OF THE REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY OCTOBER 13, 2015, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Chairperson Mifflin at 5:30 P.M.

BOARD MEMBERS:

Craig Mifflin, Chairperson
Paulette Rush, Vice-Chairperson
Brian Duhart, Director
Mary Lou Corpus-Zamudio, Director

ALSO PRESENT:

LeAnn Williams, TVRPD District Manager
Nolan Ferdinand, TVRPD Maintenance Foreman
Seth Carroll, TVRPD Recreation Coordinator
Corey Torres, TVRPD Aquatics Manager
Bryan Rails, TMTA
Laura Lynne Wyatt
Carrie Champlin, Clerk of the Board

1. FLAG SALUTE: Director Duhart led the Flag Salute.

2. ROLL CALL: All Present.

3. PUBLIC COMMENTS: None.

4. CONSENT CALENDAR

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Corpus-Zamudio - Rush: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio
Noes: None. Motion carried.**

Absent: None.

B. Approval of Minutes from the Regular Board Meeting held August 18, 2015.

Request by Clerk of the Board of Directors to approve the minutes from the August 18, 2015 Regular Board Meeting. BOARD APPROVES MINUTES.

**Corpus-Zamudio - Rush: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio
Noes: None. Motion carried.**

Absent: None.

C. Approval of Minutes from the Special Board Meeting held August 24, 2015.

Request by Clerk of the Board of Directors to approve the minutes from the August 24, 2015 Special Board Meeting. BOARD APPROVES MINUTES.

**Corpus-Zamudio - Rush: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio
Noes: None. Motion carried.**

Absent: None.

D. Approval of Minutes from the Special Board Meeting held September 10, 2015.

Request by Clerk of the Board of Directors to approve the minutes from the September 10,

2015 Special Board Meeting. BOARD APPROVES MINUTES.

Corpus-Zamudio - Rush: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio
Noes: None. Motion carried.

Absent: None.

E. Approval of the Encroachment Permit Between Golden Hills Community Services District and Tehachapi Valley Recreation and Park District.

Request by District Manager Williams of the Board of Directors to approve the encroachment permit between Golden Hills Community Services District and Tehachapi Valley Recreation and Park District. BOARD APPROVES THE ENCROACHMENT PERMIT.

Corpus-Zamudio - Rush: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio
Noes: None. Motion carried.

Absent: None.

5. RECREATION COORDINATORS REPORTS

Recreation Coordinator Seth Carroll gave the report.

- Working on the yearly brochure.
- Aquatics Manager Corey Torres and Recreation Coordinator Seth Carroll attended CAMS(Aquatic Managers School).
- Maintenance Foreman Nolan Ferdinand and Aquatics Manager Corey Torres attended the AFO certification course(Aquatics Facility Operator).
- Upcoming events: Halloween Movie in the Park, Hot Chocolate Turkey Trot 5K.

6. MAINTENANCE FOREMAN REPORT

Maintenance Foreman Nolan Ferdinand gave the report.

- General maintenance and painting of all restroom facilities.
- David Coopridge and Nolan Ferdinand attended CPSIC(Certified Playground Safety Inspector Course). Playground equipment built in the mid-nineties and earlier are due for replacement.

Director Duhart asked about the scheduled maintenance for the Ollie Mountain Skate Park facility. Ferdinand reported that he is looking at new surfacing that is more weather resistant.

7. DISTRICT MANAGER REPORT

District Manager LeAnn Williams gave the report.

- Meadowbrook Park Pump Track Update: Pump Track sign shipped today. Benches and drinking fountain to be installed. Williams thanked Golden Hills CSD, the City of Tehachapi, and Lehigh Cement for all Working together on the Pump Track. Bryan Rails from TMTA gave the Board an update on the fencing project.

8. FINANCIAL REPORT

Administrative Assistant Carrie Champlin gave the report.

9. AGENDA ITEMS:

A. Approval of the Preliminary Financial Reports for August, 2015.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR AUGUST, 2015.

Duhart - Rush: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio

Noes: None. Motion carried.

Absent: None.

B. Discussion/Approval of the Alpha Landscape Maintenance Contract.

BOARD APPROVES THE ALPHA LANDSCAPE MAINTENANCE CONTRACT.

Duhart – Corpus-Zamudio: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio

Noes: None. Motion carried.

Absent: None.

C. Discussion/Approval to Amend Agreement for Professional Services Between Tehachapi Valley Recreation and Park District and Quad Knopf Inc.

BOARD APPROVES THE AMENDED AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN TEHACHAPI VALLEY RECREATION AND PARK DISTRICT AND QUAD KNOPF INC., TO INCLUDE BID PROCESS. NOTING THAT THE AMENDMENT TO THIS AGREEMENT WILL COST \$4,810.00, WHICH IS IN ADDITION TO THE \$461,245.00 THAT WAS BUDGETED FOR MEADOWBROOK PARK IN THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT FY2015/2016 BUDGET.

Rush – Corpus-Zamudio: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio

Noes: None. Motion carried.

Absent: None.

D. Discussion/Approval to use Quimby Funds in an Amount not to Exceed \$5,000.00 for Emergency Refurbishment of the TVRPD District Office Bridge.

BOARD APPROVES THE USE OF QUIMBY FUNDS IN AN AMOUNT NOT TO EXCEED \$5,000.00 FOR THE EMERGENCY REFURBISHMENT OF THE TVRPD DISTRICT OFFICE BRIDGE WITH THE STIPULATION THAT DISTRICT MANAGER WILLIAMS EXPLORE THE COST BENEFIT OF A FULL REPLACEMENT VERSES REFURBISHMENT.

Rush – Corpus-Zamudio: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio

Noes: None. Motion carried.

Absent: None.

10. CLOSED SESSION: ADJOURNED TO CLOSED SESSION AT 6:07 P.M.

Rush – Duhart: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio

Noes: None. Motion carried.

Absent: None.

A. District Manager performance evaluation per GOVERNMENT CODE SECTION

54957 (b)(1).

Reconvened from closed session at 7:09 P.M.

Report on Closed Session:

Action Taken: No Action Taken.

Corpus-Zamudio - Duhart: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio

Noes: None. Motion carried.

Absent: None.

11. BOARD OF DIRECTORS TIME: None.

12. OTHER BUSINESS: None.

13. ADJOURNMENT:


Having no further business the meeting was adjourned at 7:11 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on November 17, 2015.

Rush – Duhart: Ayes: Mifflin; Rush; Duhart; Corpus-Zamudio

Noes: None. Motion carried.

Absent: None.

Respectfully Submitted,



Carrie Champlin, Clerk of the Board